

# **BOONE COUNTY FIRE PROTECTION DISTRICT**

**August 16, 2023**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, August 16, 2023, at 5:34 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were Chairman John Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Michelle Motley, Fire Chief Scott Olsen, Deputy Chief Doug Westhoff, Assistant Chief Gale Blumenkamp, Assistant Chief Chuck Leake, Battalion Chief Kurt Doolady, and Bureau Director Shawna Schnieders.

Chairman Williamson called the meeting to order at 5:34 PM.

Board Member Ritchie made a motion to approve the agenda as presented. Seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Michelle Motley - Yes  
Board Member Bill Watkins - Yes

Chairman Williamson called for public comment.

Board Member Watkins made a motion to accept the July 19, 2023, meeting minutes. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Michelle Motley – Yes  
Board Member Bill Watkins – Yes

Board Member Turner made a motion to accept the August 2, 2023, meeting minutes. Seconded by Chairman Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Michelle Motley – Abstained (Absent)  
Board Member Bill Watkins – Yes

Board Member Ritchie made a motion to accept the August 15, 2023, meeting minutes. Seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Abstained (Absent)  
Board Member Michelle Motley – Yes  
Board Member Bill Watkins – Yes

Treasurer Bill Watkins presented the July 2023 Financials. The July 2023 Financials were accepted as distributed.

Chief Olsen stated that the Senate will be visiting MO-TF1 on September 12, 2023.

Bureau Director Blomenkamp updated the board on the apparatus purchases. The engines are back in Minnesota for pump repairs and completion. Most punch list items are completed.

Bureau Director Blomenkamp stated that the Station 8 sewer project had not been started yet, but will hopefully be completed quickly.

Chief Olsen stated he is meeting with Kip tomorrow.

Bureau Director Blomenkamp stated that MO-TF1 has purchased a new F550 Ford Truck and staff would like to purchase the Task Force F450 for a body for the mechanics vehicle. The cost to the Fire District will be \$15,000. Board Member Turner made a motion to authorize the purchase of the Ford F450 Missouri Task Force 1 truck for \$15,000 for utilization as a mechanic vehicle. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Chairman John Sam Williamson – Yes
- Board Member Jay Turner – Yes
- Board Member Michelle Motley - Yes
- Board Member Bill Watkins – Yes

Fire Chief Olsen stated that in November 2022 we procured two Mercedes Sprinter Vans in the amount of \$180,044.00. However, due to the timing of them being delivered the 2023 SEMA Funds was not available and the 2024 SEMA budget was cut. Staff would like to request that the Fire District purchase the two Mercedes Sprinter Vans utilizing the Capital and Contingency Fund. These vehicles will be utilized for transportation of members to trainings, meetings and/or deployments. Board Member Turner made a motion to authorize the purchase of two Mercedes Sprinter Vans in the amount of \$180,044.00 utilizing the Capital and Contingency Fund. Board Member Watkins seconded the motion. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Chairman John Sam Williamson – Yes
- Board Member Jay Turner – Yes
- Board Member Michelle Motley - Yes
- Board Member Bill Watkins – Yes

Bureau Director Blomenkamp briefed the board on the damage that has occurred to the buildings at the Training Center. Staff has turned the damage into insurance for review.

Bureau Director Blomenkamp stated that staff received Construction Manager at Risk (CMaR) proposals on Tuesday, August 15, 2023. Staff received three proposals and will start reviewing those for recommendation during the September meeting.

Bureau Director Blomenkamp stated that the Request for Qualifications (RFQ) for the Architect was received on Monday. Staff received five RFQs and is in the process of reviewing those for recommendation during the September meeting.

Fire Chief Olsen stated that staff would like to open a couple of positions that are currently budgeted for. Those are the Bureau Director of Training and a Training Specialist.

Fire Chief Olsen briefed the Board on the Maui Wildfires.

Fire Chief Olsen referred the Board to their packet to review the bureau reports, the recruit and retention report and upcoming meetings.

A motion was made by Board Member Ritchie to open closed session pursuant to RSMo 610.021 subsection (3) to discuss personnel at 6:35 PM. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Michelle Motley - Yes  
Board Member Bill Watkins – Yes

Discussion was held. No vote was taken.

A motion was made by Board Member Ritchie to adjourn closed session at 7:35 PM. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Chairman John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Michelle Motley - Yes  
Board Member Bill Watkins – Yes

Meeting adjourned at 7:35 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders  
Administrative Services Bureau Director

John Sam Williamson  
Chairman