

BOONE COUNTY FIRE PROTECTION DISTRICT

May 10, 2023

The Board of Directors of the Boone County Fire Protection District met on Wednesday, May 10, 2023, at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were Chairman Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Michelle Motley, Attorney Jeff Parshall, Fire Chief Scott Olsen, Battalion Chief Kurt Doolady, Battalion Chief Clint Walker, Bureau Director Shawna Schnieders, and Bureau Director Gale Blumenkamp.

Chairman Williamson called the meeting to order at 5:30 PM.

A motion was made by Board Member Watkins to approve the agenda as presented. Seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins - Yes

Chairman Williamson called for public comment. No public comment.

A motion was made by Board Member Watkins to accept the April 19, 2023 minutes. Seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley – Yes
Board Member Bill Watkins – Yes

Treasurer Bill Watkins presented the April 2023 Financials. The April 2023 Financials were accepted as distributed.

Chief Olsen stated our state USERRA was passed out of committee and now in Rules. Hopefully, it will go to the floor in the next week. The budget has passed the Senate.

Bureau Director Blumenkamp updated the board on the apparatus purchases. The tankers have been completed. T405 will be going into service in the next week or so. Staff went to Minnesota to the final inspection was completed last week by staff.

Fire Chief Olsen stated that Kip Kendrick is getting appraisals completed on the five acres at the Training Center, Station 5, and another piece of property. Board Member Watkins made a motion to authorize the Fire Chief, at this discretion, to obtain an appraisal for the Training Center and/or Station 5. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0451 in the amount of \$28,986.43 to Carol East, Inc was for the Wingtra Drone and was SEMA funded. A motion was made by Board Member Watkins to authorize the expenditure to Caron East, Inc PO 2023-0451 in the amount of \$28,986.43 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0453 in the amount of \$21,0001.24 was for a Kubota UTV from Farm Power Lawn and Leisure. A motion was made by Board Member Watkins to authorize the expenditure to Farm Power Lawn and Leisure PO 2023-0453 in the amount of \$21,001.24 as presented. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0456 in the amount of \$13,874.06 was for manikins from Cardio Partners for MO-TF1 training utilizing SEMA funding. A motion was made by Board Member Watkins to authorize the expenditure to Cardio Partners PO 2023-0456 in the amount of \$13,874.06 as presented. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0457 in the amount of \$13,874.06 was for manikins from Cardio Partners for MO-TF1 training utilizing SFY2023 ARPA DFS Grant 50/50 funding. A motion was made by Board Member Watkins to authorize the expenditure to Cardio Partners PO 2023-0457 in the amount of \$13,874.06 as presented. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0459 to GT Simulators in the amount of \$25,082.50 was manikins for MO-TF1 Training utilizing SEMA Funding. A motion was made by Board Member Watkins to authorize PO 2023-0459 to GT Simulators in the amount of \$25,082.50 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Battalion Chief Doolady stated that PO 2023-0385 to Motorola, Inc in the amount of \$51,744.72 was for mobile radios that would go into the State purchased vehicles utilizing SEMA funds. A motion was made by Board Member Motley to authorize PO 2023-0385 to Motorola, Inc in the amount of \$51,744.72 as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Battalion Chief Doolady stated that staff would like to add one DSAR GIS Specialist to the DSAR team. Matt Prenger is from the Kansas City area and works as a GIS Specialist for a governmental agency currently. A motion was made by Board Member Watkins to authorize membership to Matthew Prenger upon successful completion of background checks and the health and wellness physical. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Fire Chief Olsen stated that staff had applied for a 50/50 matching grant through the Division of Fire Safety – ARPA funds for training manikins in December 2022. Staff received notification last week that we had been selected to receive the grant totaling \$39,911.80 (\$19,955.90 50% match). A motion was made by Board Member Watkins to authorize the acceptance and expenditures associated with the SFY2023 ARPA State and Local Fiscal Recovery Funds Fire Protection Grant Award #SLFRP4542-FPG017 and authorize the chairman to sign. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that staff had submitted two applications to the Boone County Commission for utilization of ARPA funds as advertised on March 31, 2023.

Application 1 – Medical PPE to protect our first responders on over 75% of our calls for service in the amount of \$197,200.00.

Application 2 – Ventilation System at the Headquarters system in the amount of \$126,500.00.

A motion was made by Board Member Watkins to authorize the paramedic agreement with Perry County Health System as presented. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0460 to GT Simulators in the amount of \$25,082.50 was for manikins for MO-TF1 Training utilizing SFY2023 ARPA DFA Grant 50/50 funding. A motion was made by Board Member Watkins to authorize PO 2023-0460 to GT Simulators in the amount of \$25,082.50 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0461 to World Wide Technology in the amount of \$25,993.32 was for 11 laptops for MO-TF1 Training utilizing SEMA funding. A motion was made by Board Member Watkins to authorize PO 2023-0461 to World Wide Technology in the amount of \$25,993.32 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0467 to Capital Ford in the amount of \$70,480 and Visa for \$500.00 was for one cargo van that was purchased for the DSAR program utilizing SEMA funding. A motion was made by Board Member Watkins to authorize PO 2023-0467 to Capital Ford in the amount not to exceed \$70,980.00. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Blumenkamp stated that Boone County 9-1-1 had requested to put a warning siren on our Station 8 property. The agreement has been reviewed and approved by Attorney Parshall. A motion was made by Board Member Watkins to authorize the Chairman to sign the Warning Siren Agreement as presented. Motion seconded. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

A motion was made by Board Member Watkins to authorize the paramedic agreement with Centerpoint Medical Center as presented. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that we received several applications for the EMS Education Division Executive Assistant position. Interviews were held last week for four applicants. Staff would like to recommend hiring Nicole Myers as the EMS Education Division Executive Assistant at a Level 3 Step 1. A motion was made by Board Member Turner to authorize staff to offer the position to Nicole Myers at Level 3 Step 1. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Fire Chief Olsen gave a brief overview of what has been going on in the Fire District over the last month.

- HSART has begun training again.
- DSAR held an on-boarding class April 14/15
- DSAR will have a three (3) day exercise at the end of July.
- Chief Olsen presented at the GIS Conference at Stoney Creek Inn on April 19, 2023.
- Staff continue to do CAD evaluations and there are three additional demonstrations scheduled.
- MO-TF1 hosted a Leadership Tabletop at the end of March with 47 participants. The tabletop focused on taking a task force from initial notification to final demobilization to an incident.
- Chief Olsen has been working closely with the FEMA Director as she was the Keynote Speaker at the National Hurricane Conference in New Orleans. Chief Olsen will send out her speech as she mentions Boone County Fire Protection District and Missouri Task Force 1.

Chairman Williamson adjourned open session at 7:40 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

John Sam Williamson
Chairman