

BOONE COUNTY FIRE PROTECTION DISTRICT

April 19, 2023

The Board of Directors of the Boone County Fire Protection District met on Wednesday, April 19, 2023, at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were Chairman Sam Williamson, Board Member Bill Watkins, Board Member Jay Turner, Board Member Michelle Motley, Attorney Jeff Parshall, Fire Chief Scott Olsen, Battalion Chief Kurt Doolady, Battalion Chief Clint Walker, Bureau Director Shawna Schnieders, and Bureau Director Gale Blumenkamp.

Chairman Williamson called the meeting to order at 5:30 PM.

A motion was made by Board Member Watkins to approve the agenda as presented. Seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins - Yes

Chairman Williamson called for public comment. No public comment.

A motion was made by Board Member Watkins to accept the March 15, 2023, Meeting Minutes as amended. Seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley – Yes
Board Member Bill Watkins – Yes

Chairman John Sam Williamson presented the March 2023 Financials. The March 2023 Financials were accepted as distributed.

Chief Olsen stated our state USERRA was passed out of committee and now in Rules. Hopefully, it will go to the floor in the next week. The budget has passed the Senate.

Bureau Director Blumenkamp updated the board on the apparatus purchases. The tankers have been completed. T405 will be going into service in the next week or so. Staff went to Minnesota to the final inspection was completed last week by staff.

Fire Chief Olsen referred the sewer cost discussion to Board Member Watkins. Board Member Watkins stated he had been in contact with the City of Columbia regarding the sewer costs and it was requested that there be two points of service put in for Station 8. One service will connect to the sewer at a residential use size and the other service will not connect to the sewer and will be a larger size. The anticipated cost for this sewer line will be \$3,600.00.

Bureau Director Blumenkamp stated that the Fire District needed a sewer easement for the City of Columbia. A motion was made by Board Member Ritchie to authorize the easement as presented between the Boone County Fire Protection District and the City of Columbia. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Bureau Director Blomenkamp stated that the Fire District had been asked to issue an easement to Ameren for a gas line at our Station 5 location. Attorney Parshall has reviewed. Ameren will pay \$1,690.00 for the easement. A motion was made by Board Member Motley to authorize the easement as presented between the Boone County Fire Protection District and Ameren. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Fire Chief Olsen stated that Kip Kendrick is getting appraisals completed on the five acres at the Training Center, Station 5, and another piece of property. Board Member Watkins made a motion to authorize the Fire Chief, at this discretion, to obtain an appraisal for the Training Center and/or Station 5. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Fire Chief Olsen referred the board to the project timeline that was presented with anticipation of selling the 2023 bonds in July 2023. Chief Olsen stated that the Fire District received an 83% approval rate for the 2023 bond issue.

Fire Chief Olsen stated that within the 2023 Bond Issue was the equipment purchase of Thermal Imaging Cameras (TICs). HGAC pricing was \$7939.00 per camera and Sentinel Emergency Solutions bid the camera at \$5,633.70 each for a total of \$326,755.30. A motion was made by Board Member Watkins to authorize the purchase of 58 QXT Thermal Imaging Cameras from Sentinel Emergency Solutions in the amount of \$326,755.30, funds to be utilized from Capital and Contingencies (if needed) and then replaced by 2023 Bond Funds once bonds are sold. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Board Member Turner nominated John Sam Williamson for the Chairman position. A motion was made by Board Member Watkins to elect John Sam Williamson as the Chairman of the Board of Directors. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Chairman Williamson nominated Bill Watkins for the Treasurer position. A motion was made by Board Member Ritchie to elect Bill Watkins as the Treasurer of the Board of Directors. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Board Member Tuner nominated David Ritchie for the Secretary position. A motion was made by Board Member Turner to elect David Ritchie as the Secretary of the Board of Directors. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0218 in the amount of \$19,134.90 to Meridian was for Duo Dote injectors which is part of the WMD Cache and funding was earmarked with 2021 FEMA Cooperative Agreement Amendment funds. A motion was made by Board Member Watkins to authorize the expenditure to Meridian on PO 2023-0218 in the amount of \$19,134.90 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0311 in the amount of \$23,370.00 was for a portion of our MO-TF1 Health and Wellness recruit physicals. A motion was made by Board Member Watkins to authorize the expenditure to JC Total Health on PO 2023-0311 in the amount of \$23,370.00 as presented. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0318 in the amount of \$16,186.00 was for a portion of our MO-TF1 Health and Wellness triennial physicals. A motion was made by Board Member Watkins to authorize the expenditure to JC Total Health on PO 2023-0318 in the amount of \$16,186.00 as presented. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that PO 2023-0355 in the amount of \$18,000.00 was for ESRI our GIS data processing annual service utilized through SEMA funds and the DSAR program. A motion was made by Board Member Watkins to authorize PO 2023-0355 to ESRI in the amount of \$18,000.00 as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Battalion Chief Doolady stated that PO 2023-0385 to Motorola, Inc in the amount of \$51,744.72 was for mobile radios that would go into the State purchased vehicles utilizing SEMA funds. A motion was made by Board Member Motley to authorize PO 2023-0385 to Motorola, Inc in the amount of \$51,744.72 as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Battalion Chief Doolady stated that staff would like to add one DSAR GIS Specialist to the DSAR team. Matt Prenger is from the Kansas City area and works as a GIS Specialist for a governmental agency currently. A motion was made by Board Member Watkins to authorize membership to Matthew Prenger upon successful completion of background checks and the health and wellness physical. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Fire Chief Olsen stated that staff had applied for a 50/50 matching grant through the Division of Fire Safety – ARPA funds for training manikins in December 2022. Staff received notification last week that we had been selected to receive the grant totaling \$39,911.80 (\$19,955.90 50% match). A motion was made by Board Member Watkins to authorize the acceptance and expenditures associated with the SFY2023 ARPA State and Local Fiscal Recovery Funds Fire Protection Grant Award #SLFRP4542-FPG017 and authorize the chairman to sign. Motion seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Chairman John Sam Williamson – Yes

Board Member Jay Turner – Yes

Board Member Michelle Motley - Yes

Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that staff had submitted two applications to the Boone County Commission for utilization of ARPA funds as advertised on March 31, 2023.

Application 1 – Medical PPE to protect our first responders on over 75% of our calls for service in the amount of \$197,200.00.

Application 2 – Ventilation System at the Headquarters system in the amount of \$126,500.00.

A motion was made by Board Member Watkins to authorize the paramedic agreement with Perry County Health System as presented. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

A motion was made by Board Member Watkins to authorize the paramedic agreement with Hannibal Regional Healthcare System, Inc as presented. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

A motion was made by Board Member Turner to authorize the paramedic agreement with Moberly Hospital as presented. Motion was seconded by Board Member Motley. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Fire Chief Olsen stated that the EMS Education Division needs an Executive Assistant. This position will be responsible for the day-to-day administrative duties, clinical coordination, scheduling, proctoring tests, grading, and many other duties that Elli Corcoran is currently performing. This will free up Elli's time to instruct. The costs associated will be 100% funded through the EMS Education Division fees. A motion was made by Board Member Turner to authorize the position and approve staff to advertise to fill the position. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Chairman John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Michelle Motley - Yes
Board Member Bill Watkins – Yes

Fire Chief Olsen gave a brief overview of what has been going on in the Fire District over the last month.

- HSART has begun training again.
- DSAR held an on-boarding class April 14/15
- DSAR will have a three (3) day exercise at the end of July.
- Chief Olsen presented at the GIS Conference at Stoney Creek Inn on April 19, 2023.
- Staff continue to do CAD evaluations and there are three additional demonstrations scheduled.
- MO-TF1 hosted a Leadership Tabletop at the end of March with 47 participants. The tabletop focused on taking a task force from initial notification to final demobilization to an incident.

- Chief Olsen has been working closely with the FEMA Director as she was the Keynote Speaker at the National Hurricane Conference in New Orleans. Chief Olsen will send out her speech as she mentions Boone County Fire Protection District and Missouri Task Force 1.

Chairman Williamson adjourned open session at 7:40 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

John Sam Williamson
Chairman