

BOONE COUNTY FIRE PROTECTION DISTRICT

October 5, 2022

The Board of Directors of the Boone County Fire Protection District met on Wednesday, October 5, 2022 at 4:00 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Jay Turner, Fire Chief Scott Olsen, Deputy Chief Doug Westhoff, Assistant Chief Gale Blomenkamp, Battalion Chief Kurt Doolady, Battalion Chief Clint Walker and Bureau Director Shawna Schnieders.

Chairman Shorr called the meeting to order at 4:05 PM.

A motion was made by Board Member Williamson to approve the agenda as presented. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins -Yes
Chairman Dave Shorr – Yes

Chairman Shorr called for public comment. No public comment.

Fire Chief Olsen briefed the board on MO-TF1 deployment to the Hurricane Ian incident. We currently have six IST Members, 47 MO-TF1 members and four DSAR members under an EMAC request.

Fire Chief Olsen stated that building 6 at the Training Center is stuffed full and needs to be used for trucks not storage. We needed a solution and the least expensive idea was a 40' shipping container. An RFP had been released for a 40' Container for storage at the Training Center. Staff received only one bid on this. A motion was made by Board Member Watkins to authorize the purchase of the 40' Shipping Container in the amount of \$13,950.00. Motion seconded by Board Member Turner. Discussion was held. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Yes

Fire Chief Scott Olsen provided information about succession planning. Chief Olsen provided information about where we are with our current staff and then how we are preparing our staff for the future. Discussion was held.

Board Member Watkins stated we need to develop from within, how do we fill in, what are our resources to fill those positions. Would like to know what we have, what staff wants to be and start the process of development. This discussion will develop an assessment, the skills and the promotion of staff members. He would like to see a component about training and advancing of our members and staff in the Strategic Plan Document.

Step by Step process for the Four Levels (specialist, mid-level managers, Bureau Directors and Fire Chief):

1. Evaluation of where staff members are (skill sets)
2. What do we as the Fire District want to see for those skill sets
 - a. Fire District's Operational course needs to be revitalized
 - b. FRI/National Fire Academy/IFAC/IFSTA – Different Tracks for different officer levels
 - c. Experience does count and what does it look like.
 - d. MACC (Employee Development)

- e. State Tech/UMSEL/Rolla/UMC, etc.
- f. Learning Changes (remote delivery, virtual reality, etc.)
- g. Discussions with Sarah Hill regarding virtual training

Board Member Shorr feels we have an undocumented advancement approach and would just like to see it put in writing.

Motion by Board Member Williamson to adjourn open session at 5:40 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman