

BOONE COUNTY FIRE PROTECTION DISTRICT

December 14, 2022

The Board of Directors of the Boone County Fire Protection District met on Wednesday, December 14, 2022 at 4:00 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Acting Chairman Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Jay Turner, Attorney Jeff Parshall, Fire Chief Scott Olsen, Deputy Chief Doug Westhoff, Battalion Chief Kurt Doolady, Battalion Chief Clint Walker, Recruit and Retention Manager Ryan Benedict, Bureau Director Shawna Schnieders, and Bureau Director Gale Blomenkamp.

Board Member Watkins called the meeting to order at 4:05 PM.

A motion was made by Board Member Turner to approve the agenda as presented. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Acting Chairman John Sam Williamson – Absent
- Board Member Jay Turner - Yes
- Board Member Bill Watkins - Yes
- Chairman Dave Shorr – Absent

Board Member Watkins called for public comment. No public comment.

A motion was made by Board Member Turner to accept the November 16, 2022 Regular Meeting Minutes. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Acting Chairman John Sam Williamson – Absent
- Board Member Jay Turner – Yes
- Board Member Bill Watkins - Yes
- Chairman Dave Shorr – Absent

Board Member Watkins moved ahead in the agenda to Old Business, until Acting Chairman Williamson showed up.

Chief Olsen stated that our bills had been prefiled and legislative session would be starting in January.

Chief Olsen presented the strategic plan document. Board Member Watkins said he had some questions, but would work with Staff to address those and bring back during the January, 2023 meeting.

Bureau Director updated the board on the apparatus purchases. He stated that final inspection for the Tankers was expected in February, 2023 and that midpoint for the Engines would be April, anticipating delivery in July, 2023.

Bureau Director Blomenkamp stated that we had received verbal commitments on easements for the Station 8 property and that Crockett Engineering is working through those currently.

Acting Chairman John Sam Williamson presented the November, 2022 Financials. The November, 2022 Financials were accepted as distributed.

Bureau Director Blomenkamp stated that with the new Brush Trucks were able to sell a few of older apparatus. Staff advertised for sealed bid for G206 and G1606. G206 received one bid in the amount of \$8,000 and G1606 received one bid in the amount of \$22,001.00. Board Member Watkins made a motion to authorize the sale of G206 and G1606 as bid. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

Bureau Director Blomenkamp stated that we had requested proposals for the 36' Gooseneck Trailer that was in the SEMA 2023 Fiscal Year budget. Staff received four bids ranging from \$51,900 - \$62,681.00. Staff would like to recommend purchasing from Utility Trailer Company in the amount of \$51,900 which was the low bid. A motion was made by Board Member Watkins to authorize the purchase of a 36' Wells Cargo Gooseneck Trailer from Utility Trailer Company in the amount of \$51,900.00. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

A motion was made by Board Member Watkins to authorize the payment of purchase order 2022-1348 to Holiday Inn Select in the amount of \$16,021.04 for the Firefighter Appreciation Banquet. Motion seconded by Board Member Ritchie. No further discussion was held. A roll call vote was taken:

Board Member David Ritchie – Yes
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

Bureau Director Schnieders presented the 2023 bond information and amortization document to the board for review which provided a rolling 10-year lookout. Fire Chief Olsen discussed the plan and the processes staff is currently reviewing to determine what this bond was comprised of. A more in-depth discussion will be held January 4, 2023.

Bureau Director Schnieders presented the 2022 budget revision document. The budget is still a balanced budget with the same bottom line, just movement of budgeted expenditures from account to account. A motion was made by Board Member Turner to authorize the revised budget as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

Fire Chief Olsen presented the cost of living and merit information. Staff recommended a \$1,000 cost of living increase for the 2023 fiscal year and that allowance of Chief Olsen to authorize merit as he saw fit. A motion was made by Board Member Watkins to authorize the \$1,000 cost of living increase to all employees and authorize the Fire Chief to provide merit at his discretion. Motion seconded by Board Member Turner. Board Member Turner stated he did not feel \$1,000 was enough of an increase and felt \$2000 would be more appropriate. Board Member Turner made a motion to amend the motion. Board Member Watkins seconded the amended motion. A roll call vote was taken:

Board Member David Ritchie – No
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

Board Member Turner made the amended motion to authorize a \$2,000 cost of living increase to all employees and authorize the Fire Chief to offer merit as he saw fit. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – No
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

A motion was made by Board Member Watkins to authorize the West County Paramedic Agreement as presented. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

Recruit and Retention Manager Ryan Benedict presented two additional members for the 2023-1 BCFPD Recruit Class, Cody Kundson and Rhiannon Sicht. A motion was made by Board Member Watkins to authorize membership to Cody Kundson and Rhiannon Sicht. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – No
Acting Chairman John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins - Yes
Chairman Dave Shorr – Absent

A motion was made by Board Member Watkins to adjourn open session at 5:25 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

John Sam Williamson
Acting Chairman