

BOONE COUNTY FIRE PROTECTION DISTRICT

May 18, 2022

The Board of Directors of the Boone County Fire Protection District met on Wednesday, May 18, 2022 at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Jay Turner, Attorney Jeff Parshall, Fire Chief Scott Olsen, Bureau Director Doug Westhoff, Bureau Director Chuck Leake, Bureau Director Gale Blomenkamp, Bureau Director Shawna Schnieders, Battalion Chief Kurt Doolady and Battalion Chief Clint Walker.

Chairman Shorr called the meeting to order at 5:30 PM.

A motion was made by Board Member Williamson to add: Donation to the Funeral Assistant Team under new business and move Audit to the next order of business. Seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

A motion was made by Board Member Watkins to accept the April 20, 2022 Meeting Minutes. Seconded by Board Member Williamson No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner – Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Chairman Shorr called for public comment.

Bureau Director Schnieders introduced Amanda Schultz, Ashley Brondel and Josh Davis with Williams Keepers. Auditor Schultz presented the 2021 audit. A motion was made by Board Member Williamson to accept the 2021 Audit as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Board Member John Sam Williamson presented the April, 2022 Financials. Fire Chief Olsen would like to look into investing bond proceeds in a one-year T-Bill option. The April, 2022 Financials were accepted as distributed.

Chairman David Shorr and Fire Chief Scott Olsen updated the board on the legislation. Chief Olsen reported with regards to funding that was put into the state budget of \$1,155,000, the \$225,000 from SEMA and nearly \$460,000 for a field training exercise. Board Member Bill Watkins would like to see a budget for SEMA funds per year.

Fire Chief Scott Olsen presented the board with a review of the strategic plan as presented. Discussion was held. Bureau Director Blomenkamp gave the following update:

Facilities:

Station 8 - Crockett Engineer will be doing civil work for Station 8 sewer design and approvals

Station 12 – Met with PW Architects to review bid specs and bid opening will be June 14, 2022 – Storm Shelter/Fitness Room and lower the front entryway

Apparatus:

Engines – Spoke with Brian Franz to confirm design issues that had come up.

Brush Trucks – (5) Anticipated June, 2022 delivery – Midpoint inspection was completed the end of April by Aaron Franklin. 206, 306, 1406, 1506, 1606

Tankers – Still in process

Training Facility: Chief Olsen and Bureau Director Leake met with Gary German to discuss the joint facility. Chief Olsen met with Sheriff Carey on Tuesday afternoon to discuss the needs of both the Fire District and the Sheriff's department. A road course has been designed for initial driver training and road course. As well as, a tactical training facility is being reviewed and visited to provide the needs of both departments. Working with Crockett to get a cost of infrastructure, as well as, get an appraisal of the property. Would like to request ARPA funds to purchase the land, develop the infrastructure, complete the joint tactical training facility, as well as, funds to help with the fire training building. Chief Olsen will also be meeting with state, federal and military partners to help provide funding in the next few weeks. Chairman Shorr would like ARPA funding requests to be submitted quickly to the County Commission by June 3, 2022. The NACO guidance allows for the Fire District to request funds.

Fire Chief Olsen presented the nine policies for review and approval in the Lexipol System. Those policies are:

708 – Public Alerts

710 – Non-Official Use of Fire District Property

800 – Records Management

801 – Release of Records

802 – Subpoenas and Court Appearances

803 – Patient Medical Record Security and Privacy

1101 – Emergency Power

1103 – Flag Display

1104 – Fire District Use of Fire Detection and Suppression Systems

A motion was made by Board Member Watkins made a motion to approve the above policies as presented. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member John Sam Williamson – Yes

Board Member Jay Turner - Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Fire Chief Olsen stated that the Tranquility Internet SMB Fiber Service Agreement is the same agreement we have put in place for a number of the other stations. Staff would like approval to implement this service at Station 7. A motion was made by Board Member Watkins to accept the SMB Fiber Service Agreement with Tranquility Internet. Motion seconded by Board Member Williamson. Discussion was held. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member John Sam Williamson – Yes

Board Member Jay Turner - Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Bureau Director Schnieders stated that JC Total Health completed the Task Force Recruit physicals with the finalization of the Heavy Metal Panels in April, 2022. Purchase Order 2022-0419 to JC Total Health in the amount of \$15,300 will be paid utilizing the 2022 Cooperative Agreement funds. A motion was made by Board Member Watkins to authorize Purchase Order 2022-0419 to JC Total Health in the amount of \$15,300. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Fire Chief Olsen stated that Adam Stoffer has resigned from the Fire District and will be moving back to Ohio at the end of the month. Chief Olsen stated that staff would like to open Adam's position as Logistics Specialist with MO-TF1. Chief Olsen stated he would also like to open up the Training Specialist position that is budgeted for. A motion was made by Board Member Williamson to authorize opening the Logistics Specialist and the Fire District Training Specialist position. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Fire Chief Olsen would like to provide a donation to the Missouri Funeral Assistance Team which provided several days of service during our line of duty death. They assisted us in the creation of the funeral plan, the paperwork and all needed information during that time. Fire Chief Olsen would like to donate \$10,000 to the Funeral Assistance Team. A motion was made by Board Member Turner to authorize a donation not to exceed \$10,000 to the Missouri Funeral Assistance Team. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Chief Olsen briefed the board on the following:

CAD – Staff has been working with the 9-1-1 Center and will be doing sight visits in the summer to Arapahoe County, Jefferson County and South Metro County in Colorado.

Firefighter Memorial – Chief Olsen participated in the memorial service the weekend of May 14 in memory of Assistant Chief Gladney.

Met with the consultant for the City of Columbia Fire Chief search.

Memorial Stair Climb – We had 20 members that participated in the 110-story stair climb. There were 69 total people that participated in the climb at Faurot Field.

College of Veterinary Open House – Deputy Chief Westhoff and Assistant Chief Leake were teaching at the open house.

Ameren – Discussions with them with regard to operational field training and staff will be training Ameren's staff.

Station 6 Open House – 40 people attended, 10 potential applicants. Continuing to work on north county recruitment.

Motion by Board Member Williamson to adjourn open session at 7:17 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman