

# **BOONE COUNTY FIRE PROTECTION DISTRICT**

**April 20, 2022**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, April 20, 2022 at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Board Member Jay Turner, Attorney Jeff Parshall, Fire Chief Scott Olsen, Bureau Director Doug Westhoff, Bureau Director Chuck Leake, Bureau Director Gale Blomenkamp, Bureau Director Shawna Schnieders, Battalion Chief Kurt Doolady and Battalion Chief Clint Walker.

Chairman Shorr called the meeting to order at 5:30 PM.

A motion was made by Board Member Ritchie to accept the agenda as presented. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes  
Chairman Dave Shorr – Yes

Chairman Shorr introduced Connie Leppard who is running for the County Commission.

A motion was made by Board Member Turner to accept the March 16, 2022 Meeting Minutes. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner – Yes  
Board Member Bill Watkins – Abstained - Absent  
Chairman Dave Shorr – Yes

Board Member John Sam Williamson presented the March, 2022 Financials. The March, 2022 Financials were accepted as distributed.

Fire Chief Scott Olsen updated the board on the legislation. The USERRA legislation was heard on the Senate side today. It has been attached to a military bill and will hopefully move through the process quickly.

Fire Chief Scott Olsen presented the board with a review of the strategic plan as presented. Discussion was held.

Chairman Shorr was sworn in for a six-year term.

A motion was made by Board Member Ritchie to keep the current slate of officers for the 2022/2023 year as follows:

Chairman – David Shorr  
Secretary – Bill Watkins  
Treasurer – John Sam Williamson

Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Fire Chief Olsen presented the seven policies for review and approval in the Lexipol System. Those policies are:

- 203 – Training Policy
- 204 – Disclosure of Financial Interest
- 205 – Liability Claims
- 208 – Post-Incident Analysis
- 209 – Annual Planning Master Calendar
- 212 – Physical Asset Management
- 213 – Purchasing and Procurement

A motion was made by Board Member Watkins made a motion to approve the above policies as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Yes
- Board Member Bill Watkins – Yes
- Chairman Dave Shorr – Yes

Bureau Director Schnieders stated that the Audrain Ambulance District is our template agreement for paramedic clinical's. A motion was made by Board Member Watkins to accept the Paramedic agreement with Audrain Ambulance District and authorize the Chairman to sign. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Yes
- Board Member Bill Watkins – Yes
- Chairman Dave Shorr – Yes

Fire Chief Olsen stated that the attached agreement is to update our internet to fiber at a cost of \$820 per month at the Headquarters' facility. A motion was made by Board Member Williamson to authorize Lumen Fiber Upgrade Agreement as presented and allow the Chairman to sign. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Yes
- Board Member Bill Watkins – Yes
- Chairman Dave Shorr – Yes

Fire Chief Olsen stated that the attached agreement is our annual ESRI renewal. ESRI is our GIS mapping software. A motion was made by Board Member Watkins to authorize the ESRI Agreement as presented not to exceed \$49,500 and allow the Chairman to sign. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Yes
- Board Member Bill Watkins – Yes
- Chairman Dave Shorr – Yes

Bureau Director Blumenkamp presented the PW Architect agreement. Discussion was held. The board discussed this agreement as being a sole source option due to PW Architect's having designed and completed 10 of these rooms during the 2014/2015 bonds projects. A motion as made by Board

Member Watkins to authorize the agreement with the addition of scope of work to state a storm shelter/fitness room that is ??? x ??? feet and meets the cat 4 criteria with a better description and Section 11.8.2 add "No expense over the contracted \$18,500 may be charged without Fire District approval." Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes  
Chairman Dave Shorr – Yes

Bureau Director Leake presented the additional requests that were approved by the DPS Director to utilize the remaining SEMA 2022 Funds to purchase another Zodiac Boat, 35 - Team Wendy Training Helmets and multiple rope rescue equipment items not to exceed \$61,875.53. A motion was made by Board Member Turner to authorize the purchases as presented to the DPS Director not to exceed \$61,875.53. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes  
Chairman Dave Shorr – Yes

Fire Chief Olsen stated that Karl Brown had returned to the area after moving due to family and work. Karl has been gone less than a year and left in a member of good standing. A motion was made by Board Member Watkins to authorize the reinstatement of Firefighter Karl Brown. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes  
Chairman Dave Shorr – Yes

Bureau Director Blomenkamp stated that during the budgeting process we budget for 40 pagers and this is the purchase of those 40 Minitor 6 pagers as needed. A motion as made by Board Member Williamson to authorize the purchase of 40 Minitor 6 pagers Purchase Order 2022-0149 from Wireless USA in an amount not to exceed \$15,560.00. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Jay Turner - Yes  
Board Member Bill Watkins – Yes  
Chairman Dave Shorr – Yes

Bureau Director Blomenkamp requested permission to discuss the Station 8 issues. Board provided direction to discuss with Crockett Engineering and move forward with that process.

Motion by Board Member Williamson to adjourn open session at 7:17 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders

David Shorr

Administrative Services Bureau Director

Chairman