

BOONE COUNTY FIRE PROTECTION DISTRICT

March 16, 2022

The Board of Directors of the Boone County Fire Protection District met on Wednesday, March 16, 2022 at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member David Ritchie, Board Member Jay Turner, Attorney Jeff Parshall, Fire Chief Scott Olsen, Bureau Director Doug Westhoff, Bureau Director Chuck Leake, Bureau Director Gale Blomenkamp, Bureau Director Shawna Schnieders, Battalion Chief Kurt Doolady and Battalion Chief Clint Walker.

Chairman Shorr called the meeting to order at 5:30 PM.

A motion was made by Board Member Ritchie to accept the agenda as presented. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Absent
Chairman Dave Shorr – Yes

No public comment.

A motion was made by Board Member Williamson to accept the February 9, 2022 Meeting Minutes. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner – Abstained - Absent
Board Member Bill Watkins – Absent
Chairman Dave Shorr – Yes

A motion was made by Board Member Williamson to accept the March 2, 2022 Meeting Minutes. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Absent
Chairman Dave Shorr – Yes

Board Member John Sam Williamson presented the February, 2022 Financials. The February, 2022 Financials were accepted as distributed.

Fire Chief Scott Olsen presented the board with a plan to complete the policy review through Lexipol. The initial policy review will begin April 6, 2022.

Bureau Director Blomenkamp referred the board to the lawn mowing bid handout. Staff received five bids for lawn mowing services. Mid-State Grading withdrew their bid on Monday, March 14, 2022. With that withdrawal Cook Lawn Care was the low bid. Staff would like to recommend Cook Lawn Care for lawn mowing services for the 2022 mowing season. A motion was made by Board Member Williamson to award Cook Lawn Care the lawn mowing service contract for the 2022 mowing season. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes

Board Member Bill Watkins – Absent
Chairman Dave Shorr – Yes

Fire Chief Olsen stated that our current Knox Boxes are needing to be replaced due to our current ones are no longer serviceable (parts are unavailable, boxes are failing), there is new technology, ease of use for programming purposes, as well as, security upgrades that are needed to provide effective and efficient service. Knox Box is a sole source purchase, compatible with the City of Columbia to access the Knox Box on commercial occupancies. A motion was made by Board Member Williamson to authorize the sole source purchase of 20 Knox Box units with a three-year cloud-based service for an amount not to exceed \$27,656.00 to be utilized from the capital and contingency fund. Motion seconded by Chairman Shorr. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Absent
Chairman Dave Shorr – Yes

Recruit and Retention Manager Benedict presented the board with the February monthly report.

Attorney Parshall gave an update on current legal activities.

Motion by Board Member Williamson to adjourn open session at 6:30 PM.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman