

BOONE COUNTY FIRE PROTECTION DISTRICT

September 1, 2021

The Board of Directors of the Boone County Fire Protection District met on Wednesday, September 1, 2021 at 4:00 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member David Ritchie, Board Member Bill Watkins (Telephone), Fire Chief Scott Olsen, Bureau Director Bryant Gladney and Bureau Director Shawna Schnieders.

Chairman Shorr called the meeting to order at 4:12 PM.

A motion was made by Board Member Ritchie to accept the agenda as presented. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Absent
- Board Member Bill Watkins – Abstained (Due to Telephone)
- Chairman Dave Shorr – Yes

Fire Chief Olsen stated that interviews had been held for the Division Coordinator – Life Safety and the Bureau Specialist – Support Services positions that were open. The Division Coordinator – Life Safety position has been open since Martina Pounds resigned in December, 2020. Staff would like to request that the board authorize the lateral movement of Norman Hinkle for the Division Coordinator – Life Safety position. A motion was made by Board Member Williamson to authorize the transfer of Norman Hinkle to Division Coordinator – Life Safety. Seconded by Chairman Shorr. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Absent
- Board Member Bill Watkins – Abstained (Due to Telephone)
- Chairman Dave Shorr – Yes

Staff would like to request the board authorize the hiring of Juan Cruz for the Division Specialist – Support Services position at \$24.58 per hour. The Division Specialist – Support Services position was open due to Tim Williams vacating the position in early July, 2021. A motion was made by Board Member Ritchie to authorize the hiring of Juan Cruz at a level three step four. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Absent
- Board Member Bill Watkins – Abstained (Due to Telephone)
- Chairman Dave Shorr – Yes

Bureau Director Schnieders presented Purchase Order 2021-0581 for the annual fee for our records management system which is ImageTrend, Inc. in the amount of \$17,625.36. A motion was made by Board Member Williamson to authorize the payment of Purchase Order 2021-0581 ImageTrend, Inc. in the amount of \$17,625.36. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Jay Turner - Absent
- Board Member Bill Watkins – Abstained (Due to Telephone)
- Chairman Dave Shorr – Yes

Motion by Board Member Shorr to adjourn open session at 4:46 pm.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman