

BOONE COUNTY FIRE PROTECTION DISTRICT

August 19, 2020

The Board of Directors of the Boone County Fire Protection District met on Wednesday, July 15, 2020 at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member John Sam Williamson, Board Member David Ritchie, Board Member Bill Watkins, Board Member Jay Turner, Attorney Jeff Parshall, Fire Chief Scott Olsen, Assistant Chief Doug Westhoff, Assistant Chief Chuck Leake, Bureau Director Gale Blomenkamp, Captain Chuck Doss and Bureau Director Shawna Schnieders.

Chairman Shorr called the meeting to order at 5:30 PM and moved into public hearing to set tax rates.

A motion was made by Board Member Watkins to amend the agenda moving the new business of Bond Defeasance Discussion and the ESIP Insurance Proposal prior to the financial report. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Chairman Shorr called for public comment. No public comment.

Chairman Shorr referred the bond defeasance discussion to Chief Olsen and Bureau Director Schnieders. Bureau Director Schnieders introduced Todd Goffey with Piper Jaffray. Mr. Goffey presented the bond defeasance resolution. The defeasance would allow the district to pay off the 2015 bonds early and save our citizens additional interest.

RESOLUTION OF THE BOONE COUNTY FIRE PROTECTION DISTRICT AUTHORIZING THE APPROPRIATION OF NOT TO EXCEED \$465,000 FOR THE PURPOSE OF REDEEMING AND DEFEASING A PORTION OF THE DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2015

A motion was made by Board Member Watkins to authorize the above resolution. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Bureau Director Schnieders introduced Mary Martin with American Midwest Insurance and ESIP. Mrs. Martin presented the commercial liability and accident and sickness policy renewals. The 2020 premium increased 1.6% for a total of \$224,918.00. A motion was made by Board Member Watkins to authorize the commercial liability and accident and sickness policy renewal from ESIP as presented in the amount of \$224,918.00. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member John Sam Williamson – Yes
Board Member Jay Turner - Yes
Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Board Member John Sam Williamson presented the July, 2020 Financials. The July, 2020 Financials were accepted as distributed.

A motion was made by Board Member Williamson to approve the July 15, 2020 board minutes. Motion was seconded by Board Member Watkins. No further discussion. A roll call was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Fire Chief Olsen stated that we would be advertising for the open positions.

Bureau Director Schnieders presented the Riverview Fire Protection District Paramedic Agreement. This is our standard agreement. A motion was made by Board Member Watkins to accept the Riverview Fire Protection District Paramedic Agreement as presented. Motion was seconded by Board Member Williamson. No further discussion. A roll call was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Fire Chief Olsen gave the background of our current Records Management System (RMS) system Firehouse/ESO. Staff has reviewed multiple vendors due to the current Firehouse system that we utilize will no longer be available and supported beginning in January 2021. The current Firehouse software is used as our personnel management system, for training documentation, report writing, work orders and our apparatus maintenance files. The ImageTrend system has an initial cost of \$38,072.00 with an on-going annual cost of \$23,447.00 which will host our software, customize our reports, and provide the report writing access that staff needs. A motion was made by Board Member Williamson to authorize the purchase of the ImageTrend Records Management System as presented in the amount of \$38,072.00 initially and \$23,447.00 annually. Motion was seconded by Board Member Turner. No further discussion. A roll call was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Bureau Director Blumenkamp stated that Pierce Freightliner has received the letter that our attorney sent. There has not been any follow-up at this time. Board Member Watkins stated that a strategy needs to be developed on how to move forward with apparatus acquisition/replacement cycle. Hopefully, this could be done by the Fall of 2020.

Fire Chief briefed the board on the three open positions.

Fire Chief Olsen referred the board to their packet and the 2020-2 Recruit Eligibility List additions. A motion was made by Board Member Turner to authorize the 2020-2 Recruit Eligibility List additions as

presented. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Yes

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Fire Chief Olsen stated that we wanted to start the discussions with regard to our Firefighter Appreciation Banquet and the COVID 19 pandemic.

Motion by Board Member Shorr to adjourn open session at 7:20 pm.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman