

BOONE COUNTY FIRE PROTECTION DISTRICT

March 18, 2020

The Board of Directors of the Boone County Fire Protection District met on Wednesday, March 18, 2020 at 5:30 PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Shorr, Board Member David Ritchie, Board Member Bill Watkins, Board Member Jay Turner, Board Member John Sam Williamson (via telephone), Fire Chief Scott Olsen, Assistant Chief Doug Westhoff, Assistant Chief Chuck Leake, Bureau Director Gale Blomenkamp, Captain Chuck Doss, Captain Kurt Doolady and Bureau Director Shawna Schnieders.

Chairman Shorr called the meeting to order at 5:30 PM.

A motion was made by Board Member Watkins to amend the agenda moving the recognition of City Fire Chief Andy Woody. Seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member John Sam Williamson – Abstained due to via telephone

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Chief Olsen introduced Columbia Fire Department Chief Andy Woody to the Board of Directors.

The February 19, 2020 board minutes were tabled, due to the omission of the vote to appoint Jay Turner to the vacant board meeting.

Board Member John Sam Williamson presented the February, 2020 Financials. The February, 2020 Financials were accepted as distributed.

Bureau Director Schnieders presented the board with the Grant Writer Agreement from Steve Meyer Consulting. Mr. Meyer will aide staff in preparing the AFG 2019 FireAct Grant and the SAFER Grant. A motion was made by Board Member Watkins to accept the agreement with Steve Meyer Consulting, LLC and to authorize the Chairman to sign the agreement as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Abstained due to via telephone

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Board Member Watkins moved to approve the bond closeout as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes

Board Member Jay Turner – Yes

Board Member John Sam Williamson – Abstained due to via telephone

Board Member Bill Watkins – Yes

Chairman Dave Shorr – Yes

Motion by Board Member Watkins to approve Purchase Order 2020-0204 from JC Total Health in the amount of \$10,300 for the triennial health and wellness physicals for MO-TF1, which is reimbursable by the cooperative agreement. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member Jay Turner – Yes
Board Member John Sam Williamson – Absent
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Bureau Director Blomenkamp presented the lawncare services proposals. Staff received six total bills and would recommend the lowest bid of Mid State Grading. A motion was made by Board Member Ritchie to approval the proposal from Mid State Grading in the amount of \$1,010.00 per mowing cycle. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member Jay Turner – Yes
Board Member John Sam Williamson – Absent
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Bureau Director Schnieders presented the propane bids. Staff received three bids ranging from \$.82 to \$1.099 per gallon. A motion was made by Board Member Turner to continue propane services with MFA Oil due to monitoring systems that are provided, as well as, general service received from MFA Oil. Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member Jay Turner – Yes
Board Member John Sam Williamson – Absent
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Fire Chief Olsen presented the COVID-19 history and the current planning and training that the Fire District has been and will continue to implement.

A motion was made by Board Member Watkins to allow authority to Fire Chief Olsen to hire temporary part-time and/or full-time employees as required during the COVID-19 National and State of Emergency crisis to augment the Fire District's operations with continual information to the board of directors. Motion seconded by Board Member Turner. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member Jay Turner – Yes
Board Member John Sam Williamson – Abstained due to via telephone
Board Member Bill Watkins – Yes
Chairman Dave Shorr – Yes

Motion by Board Member Shorr to adjourn open session at 7:17 pm.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Shorr
Chairman