

# **BOONE COUNTY FIRE PROTECTION DISTRICT**

## **January 15, 2020**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, January 20, 2020 at 5:32PM, at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Board Member John Sam Williamson, Board Member Dave Shorr, Board Member David Ritchie, Board Member Bill Watkins, Board Member David Ritchie, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp and Bureau Director Shawna Schnieders.

Acting Chairman Williamson called the meeting to order at 5:30 PM.

A motion was made by Board Member Watkins to adopt the agenda seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Absent

Acting Chairman Williamson called for public comment. No public comment.

A motion was made by Board Member Watkins to approve the December 18, 2019 Regular and Closed Meeting Minutes as distributed. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Absent

Board Member Williamson presented the December, 2019 Financials. The December, 2019 Financials were accepted as distributed.

Board Member Dave Ritchie gave a brief update of the Audrain County Discussion. Bureau Director Blomenkamp will be meeting with Board Member Ritchie to discuss and review some code requirements.

Fire Chief Olsen updated the board regarding the mechanic position. Due to the offer being denied, staff went back out for additional advertisement for the Mechanic position. Staff has received numerous applications utilizing Indeed.com. Interviews will be held on January 21, 2020 in anticipation of providing a name for hire to the board at the February 5, 2020 meeting.

Bureau Director Schnieders stated that the board member position opened December 17, 2019 and will close January 21, 2020. At the current time there have been two individuals that have filed.

Bureau Director Gale Blomenkamp referred the board to the Boone Electric easement in their packet and the information that was requested during the December 2019 meeting with regard to placement of the barn. Motion by Board Member Watkins to accept the easement as presented. Seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Absent

Board Member David Griggs provided official resignation of his position due to moving out of the district. A motion was made by Board Member Watkins to accept with regret and gratitude David Griggs resignation. Motion seconded by Board Member Shorr.

No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes

A motion was made by Board Member Watkins to appoint Dave Shorr as the Chairman. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes

Bureau Director Schnieders stated that the vacant board position would need to be filled prior to the April election if the board so chose. Chairman Shorr stated an email with filing status would be sent out on January 22, 2020 and February 5, 2020 will be on the agenda.

Bureau Director Schnieders stated that PO 2019-1146 was to MacQueen for 50 sets of Personal Protective Clothing in the amount of \$110,900.00. A motion was made by Board Member Watkins to authorize the purchase of 50 sets of personal protective clothing. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Shorr – Yes

Bureau Director Schnieders stated that PO 2019-1178 was to Holiday Inn for the annual banquet in the amount of \$15,205.20. A motion was made by Board Member Watkins to authorize the payment of PO 2019-1178 to Holiday Inn in the amount of \$15,205.20. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Shorr – Yes

Bureau Director Schnieders stated that PO 2020-0010 was to RingCentral for the annual telephone service at the Headquarters Building in the amount of \$16,473.35. A motion was made by Board Member Watkins to authorize the payment of PO 2020-0010 to RingCentral in the amount of \$16,473.35. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins – Yes  
Chairman David Shorr – Yes

Chief Olsen presented the board with the strategic plan and goals discussions. Chief Olsen will provide a statistical document on stations, personnel, apparatus, training, etc.

Chief Olsen stated merit is an above and beyond contribution to the organization. There is currently \$49,000.00 allotted in the budget. A motion was made by Board Member Watkins to authorize the Fire Chief to provide merit increases as he sees fit. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins – Yes  
Chairman David Shorr – Yes

Motion by Board Member Williamson to adjourn open session at 7:11 pm.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman