

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN and CLOSED SESSION MINUTES
December 19, 2018

The Board of Directors of the Boone County Fire Protection District met on Wednesday, December 19, 2018 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Bill Watkins, Board Member David Shorr, Board Member David Ritchie, Fire Chief Scott Olsen, Attorney Jeff Parshall, Bureau Director Josh Creamer, Bureau Director Gale Blomenkamp and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 PM.

A motion was made by Board Member Williamson to adopt the agenda as presented. Seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – YES
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Chairman Griggs called for public comment. No public comment.

A motion was made by Board Member Watkins to approve the November 21, 2018 Regular and Closed Meeting minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Board Member Williamson presented the November, 2018 Financials. The November 2018 Financials were accepted as distributed.

Fire Chief Olsen gave an overview and update of the Freshman Tour which was held on December 4, 2018.

Bureau Director Creamer presented the board with the change to the Captain position description adding the five year variance for Lieutenant. A motion was made by Board Member Williamson to accept the amended Captain position description as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Bureau Director Creamer briefed the board on the promotional process for both Lieutenants and Captains. He stated that staff would like the board to approve the following firefighters for promotion to Lieutenant:

- Bret Bender
- Haden Morris
- Kyle McAllister
- Andrew Worrall
- Ben Coe

A motion was made by Board Member Shorr to authorize Bret Bender, Ben Coe, Kyle McAllister, Haden Morris and Andrew Worrall promotion from firefighter to Lieutenant. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to authorize Adam Burks, Stephen McLane, Adam Stoffer, Clint Walker and Kevin Wine promotion from Lieutenant to Captain. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Bureau Director Schnieders stated that during the December board meeting the cost of living increase is an agenda item. The policy had been distributed for reference. A motion was made by Board Member Shorr to authorize a \$1,000 cost of living increase to the salary pay scale for each employee. Motion seconded by Board Member Watkins. No further Discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Watkins to enter into closed session pursuant to RSMo 610.021 (1),(3). Motion was seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Discussionw as held, no votes taken.

A motion was made by Board Member Ritchie to adjourn closed session. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Motion by Board Member Shorr to adjourn open session at 7:00pm.

Meeting adjourned.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Griggs
Chairman