

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN and CLOSED SESSION MINUTES
October 17, 2018

The Board of Directors of the Boone County Fire Protection District met on Wednesday, October 17, 2018 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Bill Watkins, Board Member David Ritchie, Fire Chief Scott Olsen, Attorney Jeff Parshall, Bureau Director Gale Blomenkamp and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 PM.

A motion was made by Board Member Watkins to adopt the agenda as amended with the movement of Division Coordinator of ALS being moved after public comment on agenda. Seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

Chairman Griggs called for public comment. No public comment.

Fire Chief Olsen stated that we had received two applications for the ALS position. Staff recommended that Elisabeth Corcoran be hired for the Division Coordinator of ALS at an Exempt 1 Step 3 funded through the ALS Program. A motion was made by Board Member Watkins to hire Elisabeth Corcoran as the Division Coordinator of ALS at an Exempt 1 Step 3, funded through the ALS Program. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to approve the August 15, 2018 Public Hearing Meeting minutes as presented. Motion seconded by Board Member Ritchie. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Ritchie to approve the September 10, 2018 Emergency Meeting minutes as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member David Ritchie – Yes
- Board Member David Shorr – Absent

Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Board Member Williamson presented the September, 2018 Financials. The September 2018 Financials were accepted as distributed.

Fire Chief Olsen stated that we had received two applications for the Division Manager of Fleet position. Staff recommends that Aaron Franklin be hired for the Division Manager of Fleet at an Exempt 2 Step 2. A motion was made by Board Member Williamson to hire Aaron Franklin be hired for the Division Manager of Fleet at an Exempt 2 Step 2. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Fire Chief Olsen stated that we had received two applications for the Mechanic position. Staff recommends that Sam Williams be hired for the Mechanic position at a Non-Exempt 3 Step 3. A motion was made by Board Member Watkins to hire Sam Williams be hired for the Mechanic position at a Non-Exempt 3 Step 3. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders referred the board to the copier lease agreement in the board packet. Bureau Director Schnieders stated that we have not had any issues with our current copy machines, however, our lease is up and by signing a new lease we would be getting the same brand of machines with a faster processing time for about \$10 per month less than our current lease. A motion was made by Board Member Watkins to accept the copy lease as presented by Image Technology. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders Bureau stated that a few years ago the board had approved the paramedic tuition assistance policy to help train and retain our paramedics. Staff proposed doing the exact same type policy for the EMT program with a 25/25/50 buyback upon successful completion of a Fire District recruit class within one year of licensure in the Fire District's EMT class. A motion was made by Board Member Watkins to approve the EMT Tuition Assistance policy as presented. Motion seconded by Board Member Ritchie. No further Discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes

Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Fire Chief Olsen briefed the board on Alpha and Omega calls. He stated after speaking with staff, the medical director and both ambulance services he felt it was time to change the Fire District's medical priority dispatch to mimic the other agencies in Boone County. A motion was made by Board Member Williamson to authorize the Fire Chief to change the medical priority dispatch protocol to mimic the other agencies. Motion seconded by Board Member Ritchie. No further Discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Chief Olsen updated the Board on the Task Force deployment.

Bureau Director Blomenkamp updated the Board on the Roof progress and AOB.

A motion was made by Board Member Watkins to enter into closed session pursuant to RSMo 610.021 (1),(3). Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Discussion was held.

A motion was made by Board Member Ritchie to adjourn closed session. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Yes
Board Member David Shorr – Absent
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Motion by Board Member Shorr to adjourn open session at 7:38pm.

Meeting adjourned.

Respectfully Submitted,

Approved by:

Shawna R. Schnieders
Administrative Services Bureau Director

David Griggs
Chairman