

**BOONE COUNTY FIRE PROTECTION DISTRICT**  
**OPEN BOARD MEETING MINUTES**  
**May 16, 2018**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, May 16, 2018 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member David Shorr, Board Member Bill Watkins, Fire Chief Scott Olsen, Bureau Director Josh Creamer, Bureau Director Gale Blomenkamp, Bureau Director Shawna Schnieders and Attorney Jeff Parshall.

Chairman Griggs called the meeting to order at 5:30 p.m.

Board Member Williamson made a motion to accept the agenda as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Absent  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Chairman Griggs called for public comment. No public comment.

Board Member Watkins made a motion to accept the March 21, 2018 regular and closed meeting minutes. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Absent  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Abstained (absent from meeting)

Board Member Williams made a motion to accept the April 16, 2018 regular meeting minutes. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Absent  
Board Member David Shorr – Abstained (absent from meeting)  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins – Yes

Board Member Williamson gave the April Treasurer's report. The treasurer's report was accepted as presented.

Bureau Director Schnieders stated that the Motorola Purchase in the amount of \$22,738.50 was for six portable radios on the state bid. A motion was made by Board Member Williamson to authorize Purchase Order 2018-0252 in the amount of \$22,738.50 to Motorola Solutions. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie – Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Fire Chief Olsen stated that we were in need of additional sets of Personal Protective Equipment (PPE) for the next couple of recruit classes. The cost of the needed 17 sets is \$33,745 from Schumacher based upon the current RFP. A motion was made by Board Member Williamson to authorize the purchase of 17 sets of PPE from Schumacher on Purchase Order 2018-0405 in the amount of \$33,745.00. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders stated that staff had received three bids for propane. Bureau Director Schnieders stated that there had been many issues with one of the vendors during the previous year with regard to fuel availability and delivery. Bureau Director Schnieders stated that staff would like to recommend MFA Oil as the propane vendor for 2018/2019. A motion was made by Board Member Williamson to accept MFA Oils propane bid in the amount of \$1.089 based upon prior service issues and performance. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member David Ritchie - Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

The following other events/meetings are scheduled:

May 17, 2018 7:00 PM Recruit Graduation  
June 2, 2018 4:00 PM Special Open Session (If Needed)  
June 20, 2018 5:30 PM Regular Board Meeting

Meeting adjourned at 6:45 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Bureau Director

John Sam Williamson  
Acting Chairman