

**BOONE COUNTY FIRE PROTECTION DISTRICT  
OPEN BOARD MEETING MINUTES  
March 21, 2018**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, March 21, 2018 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Board Member John Sam Williamson, Board Member David Shorr, Board Member Bill Watkins, Fire Chief Scott Olsen, Deputy Chief Jeff Scott, Bureau Director Josh Creamer, Bureau Director Gale Blomenkamp, Bureau Director Shawna Schnieders and Attorney Jeff Parshall.

Acting Chairman Williamson called the meeting to order at 5:30 p.m.

Board Member Shorr made a motion to accept the agenda as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member David Shorr – Yes
- Acting Chairman John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Absent

Acting Chairman Williamson called for public comment. No public comment.

Board Member Shorr made a motion to accept the February 21, 2018 regular meeting minutes. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member David Shorr – Yes
- Acting Chairman John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Absent

Board Member Shorr made a motion to accept the March 15, 2018 closed meeting minutes. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member David Shorr – Yes
- Acting Chairman John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Absent

Acting Chairman Williamson gave the February Treasurer's report. The treasurer's report was accepted as presented. The 2017 year end budget justifications were presented for review.

Fire Chief Olsen stated that staff would like to order two additional staff vehicles in order to bring our fleet back into alignment with our needs. We had not purchased staff vehicles for a few years in order to make certain all bond projects and needs were completed. A motion was made by Board Member Shorr to authorize the purchase of two additional staff vehicles utilizing the state bid. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member David Shorr – Yes
- Acting Chairman John Sam Williamson – Yes

Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

Bureau Director Blomenkamp stated that staff had received nine mowing proposals for the 2018 mowing season. He stated that the low bid was Mid State Grading. Bureau Director Blomenkamp stated that in reviewing commercial references that they only had one account and limited equipment. Knowing the Fire District's needs and requirements the limited equipment and employees could become an issue. Santa Fe Lawn's was the second lowest bid. Santa Fe had nine mowers and multiple employees, as well as had been our contractor during the last mowing season and no issues were had. Staff proposal was to award the bid to Santa Fe Lawn in the amount of \$804/mowing. A motion was made by Board Member Shorr to accept the bid by Santa Fe Laws in the amount of \$804/mowing for the 2018 mowing season. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

Bureau Director Schnieders stated the purchase order for Epoch Men's Health was due to the fact that the purchase was over \$10,000. This is the task force recruit class initial health evaluations. A motion was made by Board Member Shorr to authorize the payment of Purchase Order 2018-0227 in the amount of \$12,042.00 to Epoch Men's Health. Motion was seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

Bureau Director Schnieders stated the purchase order for ServPro was for the water mitigation at Station 9. This amount was paid for through the insurance claim. A motion was made by Board Member Watkins to authorize the payment of Purchase Order 2018-0243 in the amount of \$25,160.37 to ServPro. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

The following other events/meetings are scheduled:

April 5, 2018 4:00 PM Special Open Session  
April 18, 2018 5:30 PM Board Meeting

Motion was made by Board member Shorr to enter into closed session pursuant to RSMO 610.021 (1)(3) as posted. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – absent  
Board Member David Shorr – Yes

Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

Chief Olsen provided discussion as to the possible litigation and legal issues. No votes taken.

Discussion was held regarding an applicant for the Training Division Manager position. No votes taken.

Discussion was held regarding an applicant for the Informational Technology Division Manager position. No votes were taken.

Motion was made by Board Member Shorr to adjourn closed session. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Absent  
Board Member David Shorr – Yes  
Acting Chairman John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Absent

Meeting adjourned at 7:10 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Bureau Director

John Sam Williamson  
Acting Chairman