

**BOONE COUNTY FIRE PROTECTION DISTRICT  
OPEN BOARD MEETING MINUTES  
November 2, 2017**

The Board of Directors of the Boone County Fire Protection District met on Thursday, November 2, 2017 at 4:00 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Board Member Bill Watkins, Fire Chief Scott Olsen, Bureau Director Josh Creamer, Bureau Director Gale Blomenkamp and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 4:00 p.m.

Chairman Griggs accepted the agenda as presented.

Chairman Griggs called for public comment. No public Comment.

Chief Olsen introduced Chad Martin with Boone County Joint Communications. Chief Olsen stated that Mr. Martin had approached him about the NN Tower Site land and the existing equipment that is on the site with Boone County Joint Communications owns. Chief Olsen felt that it would be in the Fire District's best interest to gift Boone County with that piece of property. A motion was made by Board Member Bill Watkins to deed the NN Tower property to the County of Boone for the amount of \$1.00 with the provision that if the County stops using it the Fire District can purchase it back for \$1.00 and ask Attorney Jeff Parshall and County Attorney C.J. Dykehouse to draft the agreement. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to accept the October 18, 2017 regular and closed session minutes as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Abstained (Absent)
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Board Member Williamson presented the October 2017 Financial Reports. The October 2017 Financial Reports were accepted as presented.

Chairman Griggs referred the bond issue updates to Fire Chief Olsen. Chief Olsen stated that all three squads were in-service and that Captain Kurt Doolady had been the lead on this project and did a great job.

Bureau Director Schnieders presented Purchase Order 2016-7412 to TSI for a Port-a-County machine. This is the machine that staff utilizes for respiratory fit mask testing. A motion was made by Board

Member Watkins to authorize Purchase Order 2016-7412 to TSI for the purchase of one Port-a-Count machine not to exceed \$11,495.00. This is a sole source purchase. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders presented Purchase Order 2016-7340 to Feld Fire to purchase two Rapid Intervention RIT Packs for the squads. A motion was made by Board Member Watkins to authorize the purchase of the two Rapid Intervention RIT Packs on Purchase Order 2016-7340 for an amount not to exceed \$10,472.00. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders stated we had received two proposals for the Health and Wellness room mirror project. Central Missouri Glass is the vendor that staff would recommend as they were the low bid at a cost of \$798.96 per room. A motion was made by Board Member Williamson to authorize the purchase and installation of the Health and Wellness room mirror project by Central Missouri Glass at a cost of \$798.96 per room not to exceed \$11,984.40. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders presented the board with the Lewis County Ambulance District Paramedic Agreement. The agreement is the Fire District's template. A motion was made by Board Member Shorr to accept the agreement and authorize the Chairman to sign. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders updated the board on the April, 2018 election. There will be two open six-year positions. The filing opening date is December 12, 2017 and the filing end date is January 16, 2018.

The following other events/meetings are scheduled:

November 9, 2017 – 7:00 PM Recruit Class Graduation – Masonic Lodge  
November 15, 2017 - 5:30 PM Board Meeting  
December 2, 2017 – 4:45 PM Firefighter Appreciation Banquet – Holiday Inn Executive Center

December 7, 2017 – 4:00 PM Special Open Session (If Needed)  
December 20, 2017 – 5:30 PM Board Meeting

Meeting adjourned at 6:00 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman