

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MEETING MINUTES
May 17, 2017

The Board of Directors of the Boone County Fire Protection District met on Wednesday, May 17, 2017 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member Bill Watkins, Fire Chief Scott Olsen, Attorney Jeff Parshall and Financial Manager Misti Reynolds.

Chairman Griggs called the meeting to order at 5:30 p.m.

Chairman Griggs called for changes or additions to the agenda. Chief Olsen stated he needed to add two additional new TF members to the agenda. A motion was made by Board Member Watkins to accept the addition and agenda. Motion was seconded by Board Member Williamson.

Chairman Griggs called for public comment. No public comment.

A motion was made by Board Member Schnarre to accept the regular session minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

The approval of the April 28, 2017 Special Emergency Open Session minutes was tabled due to Chief Olsen and Board Member Watkins being absent. No further discussion.

Board Member Williamson presented the April 2017 Financial Reports. The April 2017 Financial Reports were accepted as presented.

Chairman Griggs referred the bond issue updates to Chief Olsen. Chief Olsen stated that open house was held at Station 16 and that the station is now in service. Board Member Griggs stated that he would like for a resolution for Jay Turner and family be made for the board to sign. Chief Olsen stated that Station 13 is moving along nicely. The contractors are painting and putting siding up this week. Chief Olsen stated that the contractors will be adding a new roof to the front of the old portion of the building to make roof all one color. Completion is anticipated as of June 23, 2017. A motion was made by Board Member Schnarre to draft a resolution for Jay Turner and family. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Chairman Griggs referred the TF new members to Chief Olsen. Chief Olsen stated that he would like to add Tyler Grosser and K9 Georgia as a Canine Search Specialist. Chief Olsen stated that Tyler and K9 Georgia will be taking the CE Exam in June. A motion was made by Board Member Schnarre to add Tyler Grosser and K9 Georgia to the TF. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chief Olsen stated that he would like to also add Jason Warzinik and Debbie Briedwell as Technical Information Specialists. A motion was made by Board Member Watkins to add Jason Warzink and Debbie Briedwell to the TF. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chairman Griggs turned the Propane RFP notification over to Chief Olsen. Chief Olsen stated that the tank size needed to be added for Station 16 and changes to the annual usages for the stations that had additions done will need to be made to the RFP. Board Member Schnarre made a motion to accept the Propane RFP with the adjustment of annual usages and addition of tank size for Station 16. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chairman Griggs turned the MO-TF1 Organization Chart over to Chief Olsen. Chief Olsen stated that he would like to move Tammy Rounsvall, Adam Stoffer and Kurt Doolady under the TF Program Manager. Board Member Williamson made a motion to move Rounsvall, Stoffer and Doolady under Chief Olsen (TF Program Manager). Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chief Olsen stated the Fitzgibbon Hospital and Saline County Ambulance contract was the Fire District's standard contract for paramedic clinical. A motion was made by Board Member Schnarre to accept the contract as presented and authorize the Chairman to sign. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chairman Griggs turned the Fire Code Amendment in Section 105.4.1 over to Chief Olsen. Chief Olsen stated that Attorney Parshall reviewed and made a couple additions to the spreadsheet. Board Member Watkins made a suggestion for a notice to be sent out to notify of this new procedure. A motion was made by Board Member Watkins to adopt the 2015 Fire Code revisions as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes

Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chief Olsen referred the board to the printed Information Technology Usage policy. Chief Olsen stated changes had been made to the policy and Attorney Parshall had reviewed. Board Member Schnarre accepted to accept the Information Technology Usage policy. Motion was seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins – Yes
Chairman David Griggs – Yes

Chairman Griggs referred the Board to their packets regarding the monthly reports.

Board Member Watkins would like to do a report to the community on the bond projects when they are completed.

Chief Olsen touched on the IST involvement at SEMA during the West Plains, MO floods deployment. Chief Olsen stated that 8 people staffed the EOC during this event and it was a very successful event for the TF. Board Member Griggs suggested that we draft a report to prepare for next year's funding.

The following other meetings are scheduled:

June 1, 2017 Special Open Meeting at 4:00 PM (Strategic Planning & Audit Presentation)
June 21, 2017 Regular Monthly Meeting at 5:30 PM

Meeting adjourned at 6:32 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman