

**BOONE COUNTY FIRE PROTECTION DISTRICT  
OPEN BOARD MEETING MINUTES  
November 16, 2016**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, November 16, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member Bill Watkins, Bureau Director Josh Creamer, Attorney Jeff Parshall and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

Chairman Griggs called for changes or additions to the agenda. Agenda was accepted as presented with above changes.

Chairman Griggs called for public comment. Chad Martin, Boone County 9-1-1 gave an update on the building and the anticipated move in will be in the spring, 2017.

A motion was made by Board Member Williamson to accept the October 19, 2016 regular session minutes as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Watkins to accept the October 27, 2016 closed session minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to accept the November 3, 2016 special open session minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Board Member Williamson presented the October, 2016 Financial Reports. The October 2016 Financial Reports were accepted as presented.

Bureau Director Creamer gave a brief update on the new apparatus and the bond facilities projects.

Chairman Griggs referred the board to their packet. Bureau Director Schnieders that we had just received the final tower amendment from American Tower and that Attorney Parshall still needed to review the document. Motion was tabled until December 1, 2016.

Bureau Director Schnieders stated that Fire Chief Olsen had met with SEMA Leadership and developed a Memorandum of Understanding that would be between the Fire District and SEMA in order to utilize the \$1.2 Million dollars that was released by the Governor in October, 2016. A motion was made by Board Member Schnarre to approve the agreement upon Attorney Parshall's approval and authorize the chairman to sign. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Bureau Director Creamer stated that Dr. Womack has been the Medical Director for the Fire District for a number of years at no charge. However, we are going to be requesting more of his time to develop and improve our quality controls, policies, etc. Attorney Parshall drafted the policy. A motion was made by Board Member Watkins to approve the Medical Director Contract as presented and authorize the chairman to sign. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Absent
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Bureau Director Creamer updated the board that the AFG Grant was due on Friday and that the Fire District planned to submit for AEDs and headsets for all seats in our apparatus. If the grant is received a cost match of nearly \$30,000 would be required as this is a 90/10 split grant.

Attorney Parshall stated the Consolidated Water Line Extension Agreement that had been presented had several items of question with regards to the costs associated, engineers, times, etc. The Board requested Attorney Parshall propose all issues to the Fire Chief and then discussions be held between the District and Consolidated Water. Agreement tabled until further discussions are held.

Bureau Director Creamer stated that Substantial Completion documents for Phase I and Phase II for Curtiss, Manes, Schulte had been proposed to allow for us to occupy the space and provide an actual date of final completion, which would be 30 days from our execution of the documents. A motion was made by Board Member Williamson to accept the Substantial Completions as presented for Phase I and

Phase II as presented and authorize the chairman to sign. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Absent  
Board Member John Sam Williamson – Yes  
Board Member Bill Watkins - Yes  
Chairman David Griggs – Yes

Chairman Griggs referred the Board to their packets regarding the monthly reports.

The following are other meetings/items that are scheduled:

November 17, 2016 – 7:00 PM Recruit Graduation @ Masonic Lodge  
December 1, 2016 - 4:00 PM Special Open Meeting  
December 3, 2016 – 4:45 PM Firefighter Appreciation Banquet – Holiday Inn Executive Center  
December 21, 2016 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 6:16 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman