

**BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MEETING MINUTES
February 17, 2016**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, February 17, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer, Attorney Jeff Parshall, Consultant Jeff Scott and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

A motion was made by Board Member Williamson to adopt the agenda as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman Griggs called for public comment or recognition. No public comment or recognition.

A motion was made by Board Member Shorr to accept the January 20, 2016 regular session minutes as presented. Motion seconded by Board Member Williamson. No further discussion.

A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Minutes of the February 4, 2016 special open session were tabled due to a quorum of members not being present to approve.

Treasurer Williamson presented the January 2016 Financial Reports. The January 2016 Financial Reports were accepted as presented.

Bureau Director Creamer gave an update on the apparatus stating that the second wave of trucks will be coming in the middle of March.

Bureau Director Creamer stated that the Phase I construction has started. The contractors are trying to get concrete poured while the weather is good. Phase II is tentatively set to go out for bid and bids due back by March 17, 2016, however, that is all subject to the plans being

approved. Staff met with MODOT a week or so ago to determine entrance and line of sight restrictions for the property that we are currently looking into for Station 13. Bureau Director Creamer has requested the Tim Crockett with Crockett Engineering review the sight for accessibility.

Bureau Director Blomenkamp stated that staff would like to go out for mowing proposals for the 2016 mowing season. A motion was made by Board Member Williamson to authorize staff to advertise for bid the mowing at all Fire Stations except Station 3, the Training Center and the Headquarters. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Bureau Director Schnieders referred the board to the Hannibal Regional Healthcare System, Inc. Paramedic Agreement. Attorney Jeff Parshall has reviewed this contract. A motion was made by Board Member Shorr to accept the Hannibal Regional Healthcare System, Inc. Paramedic Agreement authorizes the chairman to sign. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Bureau Director Creamer stated that staff would like to advertise for the open Training Coordinator Position that has been vacant for the last year. Bureau Director Creamer stated that this individual would be coordinating and teaching the EMS monthly continuing education trainings for the Fire District, as well as, other EMS training. A motion was made by Board Member Shorr to authorize the Training Coordinator of EMS Education position description and authorize staff to advertise and interview for the position. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Absent
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Fire Chief Olsen presented the 2016 Fire District Goals and Programs/Projects listing to the Board. Discussion was held. Board Member Shorr stated this was a good approach to the discussion held previously about contraction and the plan associated with that.

Board Member Shorr stated that he would like to make staff aware of hearing protection concerns that are currently legal battles going on in New York. He would like for staff to get ahead of this ruling and be ahead of the game. He also wanted to compliment Chuck on a great job during training at Station 6.

Board Member Shorr stated that he had received confirmation of a \$10,000 donation and a \$10,000 reimbursement for Truman's Taxi. With this additional \$20,000 we are nearly halfway to the bid cost of completing the restoration of Truman's Taxi.

Fire Chief Olsen briefed the board on the helicopter training that would be held for Missouri Task Force 1 on Friday. As well as, language has been added to a bill for support of the Task Force by the State of Missouri.

Chairman Griggs stated bureau reports and statistical data were in the board packet and asked if there were any questions.

The following are other meetings/items that are scheduled:

March 3, 2016 – 4:00 PM Special Open Meeting

March 16, 2016 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 6:36 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman