

**BOONE COUNTY FIRE PROTECTION DISTRICT  
SPECIAL OPEN MEETING MINUTES  
February 2, 2017**

The Board of Directors of the Boone County Fire Protection District met on Thursday, February 2, 2017 at 4:00 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Fire Chief Scott Olsen, Assistant Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 4:00 p.m.

Agenda accepted as presented.

Bureau Director Schnieders referred the board to their packets regarding the Station 13 bids. Bureau Director Schnieders stated that we had received eight bids. Staff would like to request the board approve Curtiss Manes Schulte's bid inclusive of Alternate 1 for a total contracted price of \$873,753.00. Alternate 1 will serve as a pilot project for our other stations that are currently have gravel residence parking lots. A motion was made by Board Member Williamson to accept Curtiss Manes Schulte's base bid inclusive of Alternate 1 in the amount of \$873,753.00 to be completed in 150 days. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Absent
- Chairman David Griggs – Yes

Bureau Director Schnieders referred the Board to Purchase Order 2016-6356 in the amount of \$15,683.31 to RingCentral for our annual phone service. Bureau Director Schnieders stated that the invoice is for 12 months of service. A motion was made by Board Member Shorr to authorize Purchase Order 2016-6356 to RingCentral in the amount of \$15,638.31. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Absent
- Chairman David Griggs – Yes

Chief Olsen briefed the Board on the three change orders for Phase IV – Station 16. Change Order #1 in the amount of \$2,173.50 increases the height of the overhead doors from 12' to 14'. Change Order #2 in the amount of \$1,594.51 is an HVAC addition to help with condensation in the bathrooms. Change Order #3 in the amount of \$1,431.00 is to add a booster vent to the dryer. A motion was made by Board Member Shorr to approve Change Orders #1, #2 and #3 totaling \$5,199.01 as presented and authorize the Chairman to execute the same. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Absent
- Chairman David Griggs – Yes

Meeting adjourned at 4:45 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman