

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MEETING MINUTES
September 21, 2016

The Board of Directors of the Boone County Fire Protection District met on Wednesday, September 21, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Board Member Bill Watkins, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer, Attorney Jeff Parshall and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

Chairman Griggs called for changes or additions to the agenda. Changes to dates under announcements to October 6, 2016 and October 19, 2016. Agenda was accepted as presented with above changes.

Chairman Griggs called for public comment. No public comment.

A motion was made by Board Member Watkins to accept the August 17, 2016 regular session minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Abstained (Due to being absent)
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to accept the August 17, 2016 public hearing minutes as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Abstained (Due to being absent)
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Shorr to accept the September 1, 2016 special open session minutes as presented. Motion seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Board Member Williamson presented the August, 2016 Financial Reports. The August 2016 Financial Reports were accepted as presented.

Chairman Griggs introduced Jay Weinstein with VFIS Insurance. Mr. Weinstein presented the board with the insurance renewal and detailed the coverages and liabilities. A motion was made by Board Member Shorr to accept the renewal as presented. Motion was seconded by Board Member Schnarre. Board Member Watkins directed staff to request a premium rate if our deductible for facilities was \$10,000 and \$25,000. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Bureau Director Creamer gave a brief update on the new apparatus and the bond facilities projects.

Chairman Griggs referred the board to their packet. Bureau Director Schnieders stated that final IST Deployment reimbursement request has been submitted for the Louisiana Flooding event in the amount of \$8722.60.

Bureau Director Blomenkamp stated that Feld Fire had provided staff with a quote to provide the maintenance on our breathing air compressor. This will be more effective and efficient than utilizing staff time. A motion was made by Board Member Shorr to authorize the Compressor Preventative Maintenance Contract with Feld Fire in the amount of \$1,400.00 annually and authorize the chairman to sign. Motion was seconded by Board Member Watkins. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Chairman Griggs stated that the paramedic agreements in the packet were the Fire District template agreements. A motion was made by Board Member Shorr to accept the Paramedic Agreements with Medevac and Pulaski County Ambulance District and authorize the chairman to sign. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Board Member Bill Watkins - Yes
- Chairman David Griggs – Yes

Chief Olsen requested that the proposal for Station 13 be advertised with a planned opening date of October 17, 2017 at 2:00 PM. A motion was made by Board Member Williamson to authorize staff to advertise for proposals for the Phase III facilities project - Station 13 Fire Station as required. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Bureau Director Schnieders presented the Phase I and II Change Orders #017, #018 and #002 from Curtiss, Manes, Schulte. Change Order #017 was a decrease due to change in parking lot material (-\$3,300), Change Orders #018 and #002 were increases due to changing the location of the Fire Department Connections (FDCs) and adding horn and strobes to the front of the buildings (\$4,408.61). A motion was made by Board Member Schnarre to authorize the processing and the Chairman to sign Phase I Change Orders #017, #018 and Phase II Change Order #002 for projects being completed by Curtiss, Manes, Schulte. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chief Olsen referred the board to the pay rate spreadsheet presented for Missouri Task Force 1. Chief Olsen explained that the pay rates for deployment for the task force have not changed since its inception in 1997. He also stated we are still one of the most inexpensive task force's upon deployment. A motion was made by Board Member Schnarre to accept the recommended pay rate changes as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

A motion was made by Board Member Shorr to enter into closed session pursuant to RSMO 610.021(3). Motion seconded by Board Member Williamson. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Discussion was held.

A motion was made by Board Member Schnarre to adjourn closed session at 7:24PM. Motion seconded by Board Member Watkins. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes

Board Member Bill Watkins - Yes
Chairman David Griggs – Yes

Chairman Griggs referred the Board to their packets regarding the monthly reports.

The following are other meetings/items that are scheduled:

October 6, 2016 - 4:00 PM Special Open Meeting

October 14, 2016 – 9:30 AM Station 13 Land Closing

October 19, 2016 – 5:30 PM Monthly Board Meeting

November 17, 2016 – 7:00 PM Recruit Graduation @ Masonic Lodge

December 3, 2016 – 4:45 PM Firefighter Appreciation Banquet – Holiday Inn Executive Center

Meeting adjourned at 7:25 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman