

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MEETING MINUTES
June 15, 2016

The Board of Directors of the Boone County Fire Protection District met on Wednesday, June 15, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer, Attorney Jeff Parshall, Williams Keepers Auditor Heidi Chick and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

A motion was made by Board Member Schnarre to adopt the agenda as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman Griggs called for public comment or recognition. Chad Martin Boone County 9-1-1 gave an update of the facility and the anticipated occupancy dates.

A motion was made by Board Member Schnarre to accept the May 18, 2016 regular minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr – Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman Griggs introduced Heidi Chick with Williams Keepers. Mrs. Chick presented the board with the 2015 audit documents. The audit received a clean report without any material weaknesses.

Board Member Williamson presented the May, 2016 Financial Reports. The May 2016 Financial Reports were accepted as presented.

Bureau Director Creamer gave an update on the apparatus stating that we have received all engines and tankers. The brush trucks should be here the second week of July. The squad chassis are completed and they are currently working on the boxes.

Bureau Director Creamer stated that the Phase IA construction at Station 14 had completed the final walk through. There are a few final submittals that must be completed before PWA will submit for final payment. Phase I projects are continuing to move along nicely. Phase II

projects have all started. Phase IV documents bids will be opened on June 29. Chief Olsen stated that the Station 13 Land project was nearing finalization and that the landowners have the contract. Hopefully closing will happen early July.

Chief Olsen stated there was no additional legislative discussion. However, there would be a press conference held on Tuesday, June 21 at 9:00 AM regarding the state funding.

Chairman Griggs referred the 2016-2 Recruit Eligibility list to Bureau Director Creamer. Bureau Director Creamer stated that interviews and initial physical agility testing had been done over the last couple of weeks. The provided list is of 20 potential candidates that staff feel meet the criteria required to be a member of the Fire District. A motion was made by Board Member Williamson to authorize the Eligibility List as presented for the 2016-2 Fire District Recruit class upon successful completion of health and wellness physical and background screening. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman Griggs referred the 2016 FEMA Cooperative Agreement budget discussion to Bureau Director Schnieders. Bureau Director Schnieders stated that the 2016 Cooperative Agreement funding period of performance would be from September 1, 2016 through August 31, 2019 in the amount of \$1,192,082.00. A motion was made by Board Member Schnarre to authorize the 2016 Cooperative Agreement budget in the amount of \$1,192,082.00 as presented. Motion was seconded by Board Member Williamson. No further discussion

- Board Member Schnarre – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman Griggs referred the SBA Contract discussion to Bureau Director Schnieders. Bureau Director Schnieders stated this is the original tower owner selling the tower to SBA utilizing the same leasing terms, payments, etc. Attorney Parshall stated he had reviewed the agreement and felt it was fine. A motion was made by Board Member Schnarre to approve the agreement with SBA Communications presented and authorize the Chairman to sign. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chief Olsen stated that the ESRI discussion was GIS software that the Fire District and Task Force has utilized for the past couple of years, however, we have added more seats to the licensing agreement therefore the cost are over \$10,000.00. A motion was made by Board Member Schnarre to authorize the purchase of the ESRI invoice and authorize the Chairman to

sign the agreement. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman Griggs stated bureau reports and statistical data were in the board packet and asked if there were any questions.

Chairman Griggs stated that the board had interviewed three candidates for the vacated board position. Board Member Schnarre made a motion appoint Bill Watkins to complete Phyllis Fugit's vacated position until the next biennial election (April, 2018). Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

The following are other meetings/items that are scheduled:

June 29, 2016 – 2:00 PM Phase IV Bid Opening (Station 16)
July 7, 2016 - 4:00 PM Special Open Meeting
July 20, 2016 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 7:16 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman