

**BOONE COUNTY FIRE PROTECTION DISTRICT**  
**OPEN BOARD MEETING MINUTES**  
**May 18, 2016**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, May 18, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman Dave Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer, Attorney Jeff Parshall, VFIS Representative Jay Weinstein and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

A motion was made by Board Member Schnarre to adopt the agenda with the addition of Station 13 land discussion. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Chairman Griggs called for public comment or recognition. No public comment or recognition.

A motion was made by Board Member Schnarre to accept the April 20, 2016 regular and closed session minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

A motion was made by Board Member Williamson to accept the May 5, 2016 special open and closed session minutes as presented. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr – Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Board Member Williamson presented the April, 2016 Financial Reports. The April 2016 Financial Reports were accepted as presented.

Bureau Director Creamer gave an update on the apparatus stating that five trucks are in St. Louis due for delivery the end of the week. The tankers and grass rigs should be delivered in the next month. The squads will be completed by the end of October.

Bureau Director Creamer stated that the Phase IA construction at Station 14 had completed the final walk through. There were about six punch list items that were needed to be completed prior to occupancies. Phase I projects are continuing to move along nicely. Phase II projects have all started with Station 9 getting ready to pour footings. Phase IV documents will go out for bid on the 22 and due to open on June 22.

Chief Olsen gave a brief legislative update. He stated that the State funding had been approved for \$750,000 for State US&R Response for Missouri Task Force 1 and the \$500,000 for Missouri Task Force 1 training had also been approved. Chief Olsen stated that the FEMA US&R bill was now in the Senate and he would be contacting Senator McCaskill to start discussions with her.

Chairman Griggs introduced VFIS Representative Jay Weinstein. Mr. Weinstein presented the renewal information for our Worker's Compensation policy and the claim history. At renewal we are anticipating a \$1.00/\$100 of compensation decrease in premiums for fire fighters.

Board Member Shorr stated that he would like move further into the discussions with the Station 13 land owners. He felt that Bureau Director Creamer needed to contact the land owner to let them know what the Fire District would offer and request a meeting between the landowners, their banker, attorney, our attorney and a board member. A motion was made by Board Member Shorr to authorize an offer for the needed acreage that is adjoining our current property at Station 13 in the amount of \$12,500 with access, \$15,000 without access, if neither option is accepted; the board will start the condemnation process. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman Griggs referred the hose purchase to Bureau Director Blomenkamp. Bureau Director Blomenkamp stated that due to the needs of the new apparatus staff had identified the need for 1 ¾" hose. A motion was made by Board Member Schnarre to authorize the purchase of 1 ¾" hose from Sentinel in the amount of \$24,591.00. Motion was seconded by Board Member Williamson. No further discussion

- Board Member Schnarre – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chief Olsen stated that the MU Large Animal Rescue agreement was a joint venture between Boone County Fire and University of Missouri College of Veterinary Medicine to aid in the rescue and services for large animal emergencies. A motion was made by Board Member Shorr to approve the agreement as presented and authorize the Chairman to sign. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member David Shorr - Yes

Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders stated that staff had reviewed the current canine policies for our Missouri Task Force 1 certified canine and the subsequent cost versus benefit. Over the last three years nearly \$19,500 had been paid for premiums and only \$7600.00 had been utilized for expenditures. It was staffs feelings that by self-insuring we could better utilize those Cooperative Agreement funds if not needed for veterinary expenditures. Board Member Shorr made a motion to authorize the Boone County Fire Protection District and Missouri Task Force 1 to self-insure its certified Live and Human Remains Detection (HRD) Canines and authorize Attorney Parshall to complete the policy drafts. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member David Shorr - Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders stated we had submitted for reimbursement in the amount of \$12,684.17 for the IST Deployment to the American Samoa's incident

Bureau Director Schnieders stated that the 2015 Draft Audit Reports were attached to the packets and Heidi Chick with Williams Keepers will be at the June 15 meeting to present the audit.

Chairman Griggs stated bureau reports and statistical data were in the board packet and asked if there were any questions.

The following are other meetings/items that are scheduled:

May 27, 2016 – 7:00 PM Recruit Graduation at Masonic Lodge  
June 2, 2016 - 4:00 PM Special Open Meeting  
June 15, 2016 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 7:02 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman