

**BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MEETING MINUTES
January 20, 2016**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, January 20, 2016 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Gale Blomenkamp, Bureau Director Josh Creamer, Attorney Jeff Parshall, Consultant Jeff Scott and Bureau Director Shawna Schnieders.

Chairman Griggs called the meeting to order at 5:30 p.m.

Agenda accepted as presented.

Chairman Griggs called for public comment or recognition. Mr. Chad Martin 9-1-1 Director gave a brief update on the new center and the items of interest within 9-1-1.

A motion was made by Board Member Schnarre to accept the December 16, 2015 regular session minutes as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr – Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Treasurer John Sam Williamson presented the December 2015 Financial Reports. The December 2015 Financial Reports were accepted as presented.

Bureau Director Creamer gave an update on the apparatus. One new engine and one new tanker should be delivered by the end of next week. The goal is to have all new apparatus in service by June, 2016.

Bureau Director Creamer stated that the Phase I construction will start on Monday (weather permitting) by moving the generators so construction can start. He stated that staff has still not received the value engineering information from Grove Construction, but hope to finalize that within a week or so. Phase II plans will go to the plan reviewers on January 22, 2016. During the February 4 meeting staff will request the ok to pursue proposals for Phase II. Nothing additional on Station 13 land acquisition. Bureau Director Creamer will move forward on that this week.

Bureau Director Schnieders referred the board to the Miller County Ambulance District Paramedic Agreement. A motion was made by Board Member Schnarre to accept the Miller

County Ambulance District Paramedic Agreement and authorize the chairman to sign. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders referred the board to the Christian Hospital Northeast-Northwest Paramedic Agreement. Attorney Jeff Parshall has reviewed this contract. A motion was made by Board Member Williamson to accept the Christian Hospital Northeast-Northwest Paramedic Agreement and authorize the chairman to sign. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders stated staff had received two bids for Personal Protection Equipment (PPE) from the 201512-01 proposal for 15 sets. Schumacher was the lowest bid at a total cost of \$28,688.00. A motion was made by Board Member Williamson to accept the proposal for 15 sets of PPE (coat and pants) in the amount of \$28,688.00. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Bureau Director Creamer stated that the paramedic program was in need of manikins to aid in the delivery of the course. There are three different manikins that staff would like to purchase, the first two are AirSim Child and Junior manikins at a cost of \$3,415.00, and these are immediate needs. The third is an adult airway task trainer with six different settings to help further the paramedic students' capabilities at a cost of \$9,995.00. A motion was made by Board Member Shorr to authorize the purchase of all three manikins from Airway Cam Technologies, Inc. for \$13,410.00 from the ALS budget (401). Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken.

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders state that the current phone system at the headquarters office is not serviceable which is causing some issues for functionality. RingCentral is a VOIP product that

staff has explored, tried out and feels it will suit the needs of the Fire District. The cost of for the first year of service, the hardware needed and the installation is \$18,829.80. The cost for service is about \$10.00 per month less than we currently pay with CenturyLink. A motion was made by Board Member Schnarre to accept and implement the RingCentral phone system in the amount of \$18,829.80. Motion was seconded by Board Member Shorr. No further discussion. A roll call vote was taken.

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Bureau Director Schnieders stated that only two candidates had filed for the election for Board of Directors which was to be held on April 5, 2016. However due to there only being two candidates filing there would not be an election held. Keith Schnarre will fill the two year term vacated by Shelly Dometorch and Dave Shorr will fill the expiring six year term vacated by Keith Schnarre.

Chairman Griggs stated bureau reports and statistical data were in the board packet and asked if there were any questions.

The following are other meetings/items that are scheduled:

February 4, 2016 – 4:00 PM Special Open Meeting
February 17, 2016 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 6:15 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman