

**BOONE COUNTY FIRE PROTECTION DISTRICT  
OPEN and CLOSED BOARD MEETING MINUTES  
August 19, 2015**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, August 19, 2015 immediately following the Public Hearing at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member Phyllis Fugit, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Jeff Scott, Bureau Director Doug Westhoff, Bureau Director Chuck Leake, Bureau Director Gale Blomenkamp, Captain Josh Creamer, Attorney Jeff Parshall and Bureau Director Shawna Schnieders.

Chairman David Griggs called the meeting to order at 5:40 p.m.

Agenda accepted as presented.

Chairman David Griggs called for public comment or recognition. No public comment or recognition.

A motion was made by Board Member Schnarre to accept the July 15, 2015 closed session minutes as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Shorr to accept the August 6, 2015 special open session minutes as presented. Motion seconded by Board Member Fugit. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Board Member Williamson presented the July 2015 Financial Reports. The July 2015 Financial Reports were accepted as presented.

Captain Josh Creamer updated the board on the bond issue committees and the project progress.

Captain Creamer introduced Erik Miller from PWArchitects. Mr. Miller addressed questions and concerns regarding the supplemental conditions agreement that would be part of the bid documents for the Phase 1 facilities project. A motion was made by Board Member Williamson to authorize staff and PWArchitects to submit the Phase 1 Facilities documents for bid upon completion and approval of the plan documents by Boone County Planning. Motion was seconded by Board member Schnarre. No further discussion was held. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Captain Creamer stated that due to laws now in effect that storm water agreements must be in effect for areas requiring storm water collections, for post construction maintenance. Attorney Parshall stated he had reviewed the agreements and approved them as written with the addition of adding a page for the County to sign. A motion was made by Board Member Schnarre to approve the Storm water Management/BMP Facilities Maintenance Agreement as presented for Station 7 and 10 with addition of a signature page for the County. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Captain Creamer stated that a survey has been completed and the property for Station 16 has been flagged for final review by the landowner.

Captain Creamer state that the apparatus committees had received preliminary bids with regard to brush trucks and squads as presented. He stated that the committee would like to pursue final planning and specifications with Danko for the brush trucks and Rosenbauer for the squads. A motion was made by Board Member Shorr to authorize staff and the Apparatus Committee to move forward with finalizing the plans for brush trucks with Danko and squads with Rosenbauer. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chief Olsen stated that with the completion of the parts storage mezzanine we were ready for the second part of the shop reconfiguration which was to add a second lift for working on the fire trucks. A motion was made by Board Member Schnarre to authorize staff to advertise for

proposals for a two column lift as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member Phyllis Fugit – Yes  
Board Member David Shorr - Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders referred the board to their packet for the health insurance renewal rates and documentation. She stated that due to the Affordable Healthcare Act we were once again allowed to keep our Non-ACA compliant account with same benefits and a reduction in our premiums by \$.37 per month, as long as we moved our renewal date to October 1. A motion was made by Board Member Shorr to move our health insurance renewal date to October 1 and to accept our renewal rates as presented. Motion seconded by Board Member Fugit. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member Phyllis Fugit – Yes  
Board Member David Shorr - Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Bureau Director Schnieders stated that staff would like to again hold our 2015-1 Recruit Graduation at the Masonic Lodge on November 12, 2015. A motion was made by Board Member Schnarre to authorize staff to execute the agreement with Masonic Lodge for the 2015-1 Recruit Graduation to be held at their facility on November 12, 2015. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes  
Board Member Phyllis Fugit – Yes  
Board Member David Shorr - Yes  
Board Member John Sam Williamson – Yes  
Chairman David Griggs – Yes

Chairman David Griggs called for Bureau Reports:

Bureau Director Scott presented the Support Service Bureau information for the month of July, 2015.

Bureau Director Westhoff presented the Special Operations Bureau and Missouri Task Force One information for the month of July, 2015.

Bureau Director Leake presented the Training Division report for the month of July, 2015.

Bureau Director Blumenkamp presented the Life Safety Bureau information for the month of July, 2015.

Bureau Director Schnieders presented the Administrative Services Bureau information for the month of July, 2015.

Chief Olsen presented the July, 2015 statistical report.

Board Member Keith Schnarre made a motion to adjourn to closed session at 7:05 PM. Motion seconded by Board Member Shorr. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Discussion was held regarding personnel. No action taken.

A motion was made by Board Member Schnarre to adjourn the closed session at 7:51PM. Motion seconded by Board Member Williamson. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to accept the realignment, all chief assignments and designations as presented in the organization chart and the salary schedule. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to approve the 2016 proposed budget as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Yes
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

The following are other meetings/items that are scheduled:  
September 3, 2015 – 4:00 PM Special Open Meeting  
September 16, 2015 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 7:56 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders  
Administrative Services Bureau Director

David Griggs  
Chairman