

**BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN and CLOSED BOARD MEETING MINUTES
March 18, 2015**

The Board of Directors of the Boone County Fire Protection District met on Wednesday, March 18, 2015 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member David Shorr, Fire Chief Scott Olsen, Bureau Director Jeff Scott, Bureau Director Gale Blomenkamp, Attorney Jeff Parshall and Bureau Director Shawna Schnieders.

Chairman David Griggs called the meeting to order at 5:30 p.m.

Agenda accepted as presented.

Chairman David Griggs called for public comment or recognition.

A motion was made by Board Member Schnarre to accept the February 18, 2015 closed session minutes with the correction of changing Acting Chairman Williamson to Board Member Williamson. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Williamson to accept the February 18, 2015 open session minutes as presented. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to accept the March 5, 2015 closed session minutes with the correction of changing Acting Chairman Williamson to Board Member Williamson. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes

Chairman David Griggs – Yes

Board Member Williamson presented the February 2014 Financial Reports. The February 2014 Financial Reports were accepted as presented.

Captain Josh Creamer updated the board on the bond issue committees and the project progress.

Chairman Griggs referred the lawn care bids to Bureau Directors Scott and Schnieders. Bureau Director Schnieders stated that there were fifteen bids received for lawn care services. Staff recommended continuing services with Putnam Lawn Service at a weekly rate of \$690. A motion was made by Board Member Williamson to accept the proposal and authorize staff to notify Tom Putnam of Putnam Lawn Service of the acceptance of his bid for the mowing season as outlined in the request for proposal provided the proper insurance certificates are provided. If proper insurance is not provided staff was directed to accept the bid of Scott Wettmore. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman Griggs referred the Board to the Randolph County Ambulance Paramedic Agreement. A motion was made by Board Member Shorr to accept the agreement and authorize the Chairman to sign. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to authorize the purchase orders for Everbridge totaling \$10,950 for the annual maintenance contract split as follows: \$5,100 for Fire Distict, \$5,100 for Task Force Cooperative Agreement 2014 and \$750 for OEM. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Yes
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman Griggs referred the reactivation of Chris Stephenson and Tyson Bolden to Chief Olsen. Chief Olsen stated that these were two members that had moved to Kansas City and have recently moved back. Both would undergo a physical with ROEP and also a new background check. A motion was made by Board Member Williamson to authorize the reactivation of

membership for Chris Stephenson and Tyson Bolden. Motion seconded by Board Member Shorr. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman David Griggs called for Bureau Reports:

Bureau Director Scott presented the Support Service Bureau information for the month of February, 2015.

Chief Olsen presented the Special Operations Bureau and Missouri Task Force One information for the month of February, 2015.

Chief Olsen presented the Training Division report for the month of February, 2015.

Bureau Director Blomenkamp presented the Life Safety Bureau information for the month of February, 2015.

Bureau Director Schnieders presented the Administrative Services Bureau information for the month of December, 2014.

Chief Olsen presented the February, 2015 statistical report.

Board Member Keith Schnarre made a motion to adjourn to closed session at 6:31 PM. Motion seconded by Board Member Shorr. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Discussion was held regarding personnel. No action taken.

A motion was made by Board Member Williamson to adjourn the closed session at 7:17PM. Motion seconded by Board Member Shorr. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Yes
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

The following are other meetings/items that are scheduled:

- April 2, 2015 – 4:00 PM Closed and Special Open Meeting

April 15, 2015 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 7:18 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman