

BOONE COUNTY FIRE PROTECTION DISTRICT
OPEN BOARD MINUTES
January 21, 2015

The Board of Directors of the Boone County Fire Protection District met on Wednesday, December 17, 2014 at 5:30 PM at the Administration Office located at 2201 I-70 Drive NW, Columbia, Missouri. Those present were: Chairman David Griggs, Board Member John Sam Williamson, Board Member Keith Schnarre, Board Member Phyllis Fugit (via telephone), Fire Chief Scott Olsen, Bureau Director Jeff Scott, Bureau Director Doug Westhoff, Bureau Director Gale Blomenkamp, Attorney Jeff Parshall and Bureau Director Shawna Schnieders.

Chairman David Griggs called the meeting to order at 5:30 p.m.

Agenda accepted as presented.

Chairman David Griggs called for public comment or recognition. No public comment or recognition.

A motion was made by Board Member Williamson to accept the December 17, 2014 closed board meeting minutes as presented. Motion seconded by Board Member Schnarre. No further discussion.

A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Absent
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to accept the December 17, 2014 open board meeting minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Absent
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

A motion was made by Board Member Schnarre to accept the January 8, 2015 board meeting minutes as presented. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Absent
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Board Member Williamson presented the December 2014 Financial Reports. The December 2014 Financial Reports were accepted as presented.

Captain Josh Creamer updated the board on the bond issue committees and the project progress. Chief Olsen stated that staff would like board authorization to engage in a pre-construction design conference in Minnesota with Rosenbauer in order to get a contract that has a final price and timeline associated

with it. A motion was made by Board Member Griggs to authorize staff to engage in a pre-construction design conference with Rosenbauer and bring back a contract with final pricing, specifications and dates. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Absent
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chief Olsen stated that the Self Contained Breathing Apparatus (SCBA) had been reviewed, discussed and staff felt was ready to pursue the purchase utilizing City of Columbia's bid with Feld Fire for our SCBA needs. This will give good interoperability between the two departments, with like equipment. There is also an upgrade to the compressor that is housed at the HQ facility which is needed in order to be compatible with the new SCBAs. A motion was made by Board Member Schnarre to accept the quote from Feld Fire in the amount of \$1,171,646.31 for purchase of SCBA per the specifications outlined with bond proceeds. Motion was seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Absent
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Board Member Schnarre made a motion to accept the quote from Feld Fire in the amount of \$40,849 for the purchase of 12 cascade cylinders and the HQ compressor per the specifications outlined with capital and contingency funds. Motion seconded by Board Member Williamson. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Absent
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman David Griggs referred the Radio Frequency Sharing Agreement to Chief Olsen. Chief Olsen stated this has been reviewed by Attorney Parshall and is just an update of the original agreement between the Division of Public Safety and the Fire District. A motion was made by Board Member Williamson to accept the Radio Frequency Sharing Agreement with the Missouri Department of Public Safety and authorized the chairman to sign the same. Motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

- Board Member Keith Schnarre – Yes
- Board Member Phyllis Fugit – Absent
- Board Member David Shorr - Absent
- Board Member John Sam Williamson – Yes
- Chairman David Griggs – Yes

Chairman David Griggs referred the Parts Storage Mezzanine to Bureau Director Jeff Scott. Bureau Director Scott stated this was a proposal to move the current parts storage to better utilize space in the shop area in order to be able to get two fire trucks into the shop at the same time. A motion was made by Board Member Williamson to accept the project proposal and authorize staff to complete the project as outlined, not to exceed \$16,440.00 utilizing operation funds from the facilities maintenance budget.

The motion was seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Absent
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman David Griggs referred the recruit eligibility discussion to Chief Olsen. Chief Olsen stated that due to some restructuring of the recruit class, staff would like to do an accelerated recruit class for those that already have Fire/EMT experience, as well as, put recruits straight into an EMT course then into the Fire Recruit Class. A motion was made by Board Member Williamson to accept the 2015-1 Recruit Eligibility list subject to successful passing of the physical and background screening. Motion seconded by Board Member Schnarre. No further discussion. A roll call vote was taken:

Board Member Keith Schnarre – Yes
Board Member Phyllis Fugit – Absent
Board Member David Shorr - Absent
Board Member John Sam Williamson – Yes
Chairman David Griggs – Yes

Chairman David Griggs called for Bureau Reports:

Bureau Director Scott presented the Support Service Bureau information for the month of December, 2014.

Bureau Director Westhoff presented the Special Operations Bureau and Missouri Task Force One information for the month of December, 2014.

Chief Olsen presented the Training Division report for the month of December, 2014.

Bureau Director Blomenkamp presented the Life Safety Bureau information for the month of December, 2014.

Bureau Director Schnieders presented the Administrative Services Bureau information for the month of December, 2014.

Chief Olsen presented the December, 2014 statistical report.

The following are other meetings/items that are scheduled:

February 5, 2015 – 4:00 PM Closed and Special Open Meeting
February 18, 2015 – 5:30 PM Monthly Board Meeting

Meeting adjourned at 6:47 PM.

Respectfully Submitted,

Approved by:

Shawna Schnieders
Administrative Services Bureau Director

David Griggs
Chairman